



LIBRARY BOARD MEETING – FEBRUARY 5, 2026
Virtual Meeting: <https://meet.google.com/fyy-hghn-vpk?hs=122&authuser=0>
January 22, 2026 at 5:30 PM – Rescheduled for February 5, 2026

MINUTES

CALL TO ORDER – 5:37 pm

1. Invocation led by Huckabay
2. Current Meeting Minutes Assignment by Library Board Chair Brooks –

ROLL CALL – 5:39 pm

3. Roll Call Presented by Chairperson Brooks

Trustees

Annette “AJ” Myers – present
Heather Lynn – present
Jackie Jeppson – partial present
Lucille Cody – present
Marjorie Haun-Storland – present
Marlene Huckabay – present
Shannon Brooks, Chair – present
Zak Podmore – absent

Commissioner Silvia Stubbs – absent
Library Director Nicole Perkins – present
Assistant Library Director Mikaela Wood – present

Vicky Kuykendall, County Deputy Clerk Auditor - Guest

APPROVAL OF MINUTES – 5:40 pm

4. Library Board Meeting - October 23rd Minutes for Approval by Brooks

The motion to approve the October 23, 2025, meeting minutes was made by Meyers, seconded by Huckabay, and passed unanimously.

PUBLIC COMMENT – 5:41 pm

Huckabay mentioned that a friend of hers was having trouble accessing the Libby App since the new contract went in effect with the Grand County Library. Wood advised to have her call the Monticello Library for assistance.

ITEMS FOR DISCUSSION – 5:43 pm

5. Discussion Rental Room Use

Kuykendall presented information on the Quilt Guild that is open to all community members. The Quilt Guild used to meet at the Blanding library but the hours have since changed and the library is no longer open on Saturdays. Kuykendall is requesting access to the library meeting rooms after library hours.

The board discussed concerns of liability, insurance coverage, and access to the facility without staff present. The board asked several questions and discussed alternative solutions. Perkins suggested consulting with legal counsel to explore ways to accommodate established groups without opening up the library to excessive liability.

Perkins will work with Kuykendall to overcome obstacles to accommodate the Quilt Guild including library hours and liability concerns.

BUSINESS/ACTION – 6:09 pm

6. Library Board Leadership Vote

The board conducted elections for the 2026 board leadership positions. Storland nominated herself for secretary and was unanimously approved. Jeppson was suggested by Haun-Storland and Lynn for Vice Chair, accepted by vote, despite being absent from the current discussion. Jeppson joined the call later and accepted the nomination to continue as Vice Chair. Dr. Brooks was nominated for and approved as Chair.

The new leadership lineup for 2026 is Dr. Shannon Brooks (Chair), Jackie Jeppson (Vice Chair) and, Marjorie Haun-Storland (Secretary).

7. CLEF Grant Contract for Approval – 6:14 pm

Perkins reviewed the annual CLEF grant that was recently awarded in the amount of \$7,636. The grant is funded 90% upfront, with the remaining 10% received after submitting a final report and all receipts by the June 30th, 2026, deadline. The grant will be presented to the Commissioners on February 17, 2026.

LIBRARY DIRECTOR REPORT – 6:21 pm

8. Presented by Perkins, Library Director / Blanding Librarian (Pages 19-25)

Dr. Brooks thanked Perkins and Wood for their efforts in putting together their Maintenance report showing the expenses across the county buildings to the County Commissioners.

Perkins reported that the inter-local agreement with Grand County Library is in place and staff has been trained to assist San Juan County residents affected by the new contract who need to access online resources. Perkins confirmed she committed \$1,500 of the CLEFT grant to purchase additional Overdrive items to support the increased usage.

Perkins shared details about the “Every Kid Outdoor” (EKO) partnership with the Department of Natural Resources. The library will serve as a hub for participants to receive a passport book, earn

stickers for outdoor challenges, and enter to win prizes. Perkins will continue to work with Jenny Brooks to implement local outdoor activities to support this initiative.

9. Statistics (Pages 26-45)

Perkins presented the library statistics, including patron visits, computer usage, checkouts, and volunteer hours. Perkins highlighted unique events like “Scaled and Tails” and the upcoming Summer Reading Program.

Perkins recognized the extensive outreach by Wood’s staff to the jail and La Sal’s service to the senior center.

10. Financial Reports for the Library System

Perkins shared an update for the 2026 library budget approval noting that they successfully identified and corrected a major error where approximately four (4) part-time library staff positions were incorrectly charged to the maintenance budget. The correction of budget mistake will result in an estimated \$30,000 in savings for the library.

Perkins provided updates on current projects including reviewing the county end-of-year detail ledger for accuracy, working on the annual state library re-certification report. Perkins reported that the Children and Teen Enhancement Book Grant books have been purchased and distributed among the branches based on checkout rates. Perkins noted the grant goals focus on expanding graphic novels, refreshing collections, providing entry-level books, including the expansion of updated the graphic novel section, particularly focusing on titles for teens and tweens.

ASSISTANT DIRECTOR REPORT – 6:57 pm

11. Presented by Wood, Assistant Director / Monticello Librarian

Wood provided updates on story time attendance and highlighting the “Craft Club Series, a Traveling Display for our nations’ 250th anniversary of the signing of the Declaration of Independence.

Wood states that the Monticello co-working space has more than doubled its revenue compared to the previous year.

LIBRARY CHAIR REPORT – 7:01 pm

Next meeting March 19, 2026, at 5:30 pm.

ADJOURN – 7:08 pm

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice

APPROVED: _____
San Juan County Library Board

DATE: _____

