

Procurement Request/Approval



Department: Administration

Date: 9/10/2020

Grant Program: Cares Act Funds

Items: Building Door Handle Upgrade

State Contract

GSA Contract

Sole Source

Sealed Bid

Written Quote
Copies Attached:

Verbal Quote

Budgeted Item

Non Budgeted

Other:

Trade In:

Replacement:

Procurement Approval Information:

Additional Comments:

Low Bid: State Contract

Amount of Request: \$ 33,000

County Commission Approval

County Commission Approval:

Date:

Approved

Declined

County Fixed

Purchase

PO #:

Equipment

Added to

Asset Number:

Order Issued:

Number:

Insurance:
