



San Juan County Public Library Policy: Employee and Volunteer Background Checks

The following Hiring Policy applies to both full and part-time employees and volunteers who wish to work within the San Juan County Library system in the situations specified below.

- All employees and volunteers who will be working with children ages 18 and under, as well as at-risk populations must be willing to undergo a background check as administered through the San Juan County Sheriff's Office.
- In order to avoid unnecessary inconvenience, the background check will be the minimum required by law, but may include fingerprinting and a criminal records check, as well as possible personal and professional reference checks.
- Applicants must be willing to cooperate with San Juan County Libraries leadership and employees.

Potential employees or volunteers unwilling to abide by these requirements will not be considered.

The San Juan County Library Board of Trustees

