



COMMISSION STAFF REPORT

MEETING DATE:	September 5, 2023
ITEM TITLE, PRESENTER:	Approval of the Appointment of Shea Walker to the San Juan County Planning Commission. Mack McDonald, Chief Administrative Officer
RECOMMENDATION:	Approve the Appointment asking for the resignation of the current member filling that appointment and to appoint Shae Walker to fulfill the Remain Term Expiring December of 2023.

SUMMARY

In June of 2020, the Board of Commissioners reappointed Melvin Nelson to fill an At-Large position as the member of the San Juan County Planning Commission. However, Melvin Nelson has not been attending Planning Commission either in-person or by any electronic means. Throughout this year, we have received several complaints about Planning Commissioner's attendance and referencing the County Ordinance and Bylaws for attendance.

Staff had advertised this vacancy in the San Juan Record and has only received two letters of interest, one for the Bluff Vacancy and one for the At-Large.

In accordance with the County Ordinance #2022-03, the Amended Rules, Procedures and Bylaws for the San Juan County Planning Commission stated the following:

Faithful Attendance and Performance. Should circumstances arise where a Planning Commission member is unable to attend a scheduled meeting, the member shall be responsible for notifying the Chair or Building and Zoning Department staff as soon as 7 possible. Planning Commission members shall not miss more than three consecutive meetings. A Planning Commission member may not miss more than 25% of the meetings in a year. If circumstances prevent faithful attendance and performance of Planning Commission member duties, the member will be removed from the Planning Commission, or the member should knowingly resign from the Planning Commission. Attendance through remote means may only be approved by the Planning Commission Chair, and a commission member must attend more than 50% of the meetings in person absent extenuating circumstances.

Removal from Commission Planning. The Commission may request the resignation of a member for reasons of attendance and/or ethical considerations. The Board of County Commissioners may remove a Commission member for cause prior to the expiration of the appointed term.

HISTORY/PAST ACTION

FISCAL IMPACT