



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
September 03, 2024, at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1166725.MP3>

VIDEO: <https://www.youtube.com/watch?v=FCwxYUO0Pfw>

CALL TO ORDER

Time Stamp (0:00:06 audio & 0:00:21 video)

Commissioner Jaime Harvey called the meeting to order at 11:03 am.

ROLL CALL

Time Stamp (0:00:30 audio & 0:00:45 video)

Commissioner Harvey called for the attendance of the commissioners.

PRESENT

Commission Chair Jaime Harvey
Commission Vice Chair Silvia Stubbs
Commissioner Bruce Adams

STAFF

Mack McDonald, County Administrative Officer (CAO)
Lyman W. Duncan, Clerk/Auditor

INVOCATION

Time Stamp (0:00:50 audio & 0:01:05 video)

Lyman W. Duncan, resident of Monticello, offered the opening prayer.

PLEDGE OF ALLEGIANCE

Time Stamp (0:02:07 audio & 0:02:22 video)

Commission Chair Harvey led the public in the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp (0:02:39 audio & 0:02:54 video)

Commission Chair Harvey polled the commissioners regarding any conflicts with today's agenda. All three commissioners affirmed there were not any conflicts with the agenda.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp (0:03:06 audio & 0:03:21 video)

Mack presented the public portion of the commission meeting. He checked online and in the audience. There were not any comments offered.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp (0:03:26 audio & 0:03:41 video)

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

1. Approval of \$11,432.78 in Small Purchases: \$2,337.78 for Articulator half with brass bushings for the San Juan County Road Department, \$5,000 for a Media Road Trip and Virtual Agent Training and \$4,095 for the Annual Travel Planner Ad for San Juan County Visitor Services.
2. Approval of the Check Registers for August 17 to August 29, 2024
3. Approval of the purchase of two trucks for \$89,814.50 for the Road Department
4. Approval of the Appointment of Liz Adams to the Blanding Cemetery Maintenance District Board for a Four-Year Term.
5. Approval for August 20, 2024, Commission Meeting Minutes

BUSINESS/ACTION

6. Consideration and Approval for the Cooperative Agreement between Bureau of Indian Affairs, Navajo Region, Shiprock, Western Navajo Agencies and San Juan County to increase \$40,800 from \$170,000 to \$210,800. TJ Adair, Road Superintendent

Time Stamp (0:05:35 audio & 0:05:50 video)

TJ Adair, Road Superintendent, present the cooperative agreement between the Bureau of Indian Affairs and the county road department for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

7. Consideration and Approval of the Modification of Forest Service Grant between United States Department of Agriculture and San Juan County. TJ Adair, Road Superintendent

Time Stamp (0:09:04 audio & 0:09:19 video)

TJ Adair presented the grant agreement between the forest service and the county road department for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

8. Consideration and Approval of the San Juan County Public Health COVID-19 Rapid Testing Memorandum of Agreement between Utah Department of Health & Human Services and San Juan County. Grant Sunada, Public Health Director

Time Stamp (0:11:19 audio & 0:11:34 video)

Grant Sunada, Public Health Director, presented the Covid-19 agreement for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

9. Consideration and Approval of Memorandum of Agreement with Monticello City Prosecutor. Mack McDonald Chief Administrative Officer

Time Stamp (0:19:16 audio & 0:19:31 video)

Mack presented the agreement with Monticello City for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

10. Consideration and Approval of the Medical Director Agreement between San Juan County and Dr. Francesca R. Nichols to Authorize, Direct and Supervise the Medical Acts of Emergency Medical Services in Accordance with Utah Code. Mack McDonald, Chief Administrative Officer

Time Stamp (0:20:48 audio & 0:21:03 video)

Mack presented the EMS agreement with Dr. Francesca Nichols for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

11. Consideration and Approval of the Notice of Award and Intent to Contract for the San Juan County Public Safety Building Remodel and Expansion Construction Management/General Contractor Services to SIRQ, Inc. Mack McDonald, Chief Administrative Officer

Time Stamp (0:27:47 audio & 0:28:02 video)

Mack presented the contract with SIRQ, Inc. for the safety building remodel for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

PUBLIC HEARING

Time Stamp (0:33:54 audio & 0:34:09 video)

12. CONSIDERATION AND ADOPTION OF A RESOLUTION PURSUANT TO SECTION 17-36-26 U.C.A.1953 AS AMENDED APPROVING THE ADDITIONAL BUDGET APPROPRIATION REQUESTS AND/OR MID-YEAR ADJUSTMENTS FUNDED BY NEW REVENUES, GRANT FUNDING AND/OR MONIES UNSPENT IN THE PRIOR YEAR (FUND BALANCE). Peter Brown, Chief Deputy Clerk/Auditor

Peter Brown, Chief Deputy Clerk/Auditor, presented the mid-year budget adjustments for the commission to review and approve the three red lines in the budget.

Motion to enter Public Hearing:

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Rick Meyer, County Assessor, congratulated Randy Rarick from the assessor's office for his help in improving the tax gathering processes for the county.

Motion to exit Public Hearing:

Motion to accept the mid-year budget adjustments as presented by Peter Brown:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

BOARD OF EQUALIZATION

Time Stamp (0:50:54 audio & 0:51:09 video)

Motion to enter the Board of Equalization:

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

13. Consideration and Approval for Board of Equalization Hearing Officer Recommendations.
Lyman Duncan, Clerk/Auditor, Rick Meyer and Randy Rarick Assessor

Rick Meyer, County Assessor, presented the Assessor initiated Board of Equalization (BOE) findings for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to Exit Board of Equalization

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

COMMISSION REPORTS

Time Stamp (1:08:28 audio & 1:08:43 video)

Commissioner Stubbs reported that she participated recently in events throughout her commission district. In the Westwater community, she is helping them receive a sign for the road and a nearby hiking trail. In the Oljato community, she attended the grand opening for the

new kitchen repairs in the Senior Center. She also attended the annual Bear Dance in White Mesa. She has spoken with local landowners about allowing hikers to cross their property.

Commissioner Adams attended a meeting with UCIP and helped establish 2025 rates for the counties to pay for insurance coverage. He also attended a meeting dealing with the Upper Colorado River Authority. He is also heading north to attend a local CIB meeting.

Commission Chair Harvey reported meeting with Congressman Curtis in Bluff, and while together they discussed the needs within the county. He also asked for help with potential funding to address native American children’s issues. The San Juan Council of Governments is organizing a meeting for September 13th in Blanding. Representative Watkins is heading up the meeting.

ADJOURNMENT

Time Stamp (1:22:52 audio & 1:23:07 video)

Motion to adjourn:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____