



## COMMISSION STAFF REPORT

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**MEETING DATE:** February 6, 2024

**ITEM TITLE, PRESENTER:** Consideration and Approval of the Standard Contract Agreement with ETJLaw, Inc. for Bond Counsel Services. Mack McDonald, Chief Administrative Officer

**RECOMMENDATION:** Make a Motion Approving the County Standard Contract Agreement.

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### SUMMARY

On December 28, 2023, I issued the to the Request for Proposal for the contracted services for a firm or individual to act as Bond Counsel for the San Juan County Municipal Building Authority for the issuance of Non-Voted Lease Revenue Bond, Series 2024, pursuant to the provisions of the Constitution and applicable laws of the State of Utah which authorize their issuance.

Based on the response to the Request for Proposal, ETJLaw, Inc. is the apparent most responsive and responsible bid. In total, we received four proposals to the request with varying ranges in cost and experience. Based on review of the proposals, ETJLaw, Inc was the most responsive and responsible proposal.

Total costs for the Bond Counsel Services proposed is not to exceed \$6,000.00.