

# Speaking Agreement

## SaveYour.Town - Deb Brown

### Event/Date/Time

I'm excited to confirm that I will be your keynote speaker at the San Juan Business Summit on December 5, 2024.

### Speaking Details

I'll give a keynote presentation on Thursday, December 5. I am also available to participate in a panel on social media.

### Arrival and Departure Details/Ground Transport

I will fly into Durango, Colorado, on 12/3. If necessary, I will rent a car there. I will fly out from Durango on 12/6.

### Lodging

You will make a reservation for me in one non-smoking room at the conference hotel on December 3, 4, and 5.

### Fee

The entire cost is \$6,000. The speaking fee is US \$4,500, and the travel cost is \$1,500. I prefer a deposit of one-half of the fee immediately and payment of the remainder at the event.

### A/V Requirements

I will bring a copy of my presentation on a USB thumb drive in PPTX and PDF formats. I will also bring a presenter's remote to advance the slides. I will need a computer with an available USB port, and PowerPoint installed. If providing a computer is not possible, I can bring a laptop, given at least one week's advance notice. In either case, I will need a standard projector. I prefer a lavalier, over-the-ear mic, or a wireless handheld mic. If internet access and the latest version of PowerPoint are available, I prefer to turn on live captions during my talk.

### Photos/Recordings

You are welcome to take photos or record video or audio of my talk to use within your organization to reach people who couldn't attend, hold review sessions with attendees, or promote your future events. In exchange, I ask that you provide me with copies of any video, photos, or audio made so I may use them to promote my speaking services.

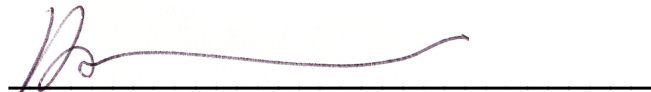
### Cancellation or Illness

We hope these things never happen! If you need to reschedule your event, you can do that for up to 2 years, subject to my availability. If you need to cancel your event or drop me as a speaker, I'll keep the deposit, and you'll reimburse me for any non-refundable travel expenses I've paid. If I am ill or unable to make it to your event, you have the option of accepting Becky McCray as a replacement speaker if she's available, rescheduling me for another date, or receiving a full refund of any payments you've made to me.

### Promotional Materials

My bio and photo have been sent to you via email. If you need other promotional materials, I will do my best to provide them promptly.

### Signature



Deb Brown, Co-founder SaveYour.Town

7/31/2024

Date

### Other Party:

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature, Authorized Representative

\_\_\_\_\_  
Date