



Septic System Process

Step 1: Apply for a permit at <https://sanjuanpublichealth.org/> and make payment

Step 2: The septic system must be designed by a Certified Onsite Wastewater Professional.

The list of local and state-wide septic professionals are listed below

1. Sam Long (in Monticello) (801) 891-5513
2. Taylor Hall (Moab Geotech in Moab) (435) 210-8282
3. Jared Berrett (in Blanding) (801) 592-1045
4. The list of certified onsite professionals (Level 1 can do soil evaluation and percolation testing; Level 2 can design conventional onsite systems; and Level 3 can design alternative onsite systems) is available online at <https://documents.deq.utah.gov/water-quality/laserfiche/DWQ-2017-000801.pdf>

The plans will be submitted by the designer to the Environmental Health Director at dshumway@sanjuancounty.org and reviewed by the Health Department. If the plans require changes, they will be sent back to the designer for updates and resubmitted for review. When the design is approved, an installation permit will be sent via email and the septic system can be installed. The San Juan County building inspector will also receive a copy of the permit.

The following conditions must be followed during the installation process:

1. All installations meet the requirements of R317-4 of Utah Administrative Rule and approved design
2. If adjustments need to be made during installation, the Local Health Department will be contacted
3. Design plans need to be kept on-site to ensure systems are installed according to approved design
4. Septic tank and distribution box must to be filled with water at least 24 hours prior to final inspection
5. Prior to backfilling, the system must be inspected by the Local Health Department

Step 3: Set up a final septic inspection

Call Dennis Shumway to set up an appointment to inspect the septic system. After completion of the inspection, San Juan Public Health will create a final inspection report which will be filed as a county record.

Contacts:

Dennis Shumway, Environmental Health Director (435) 459-4357,
dshumway@sanjuancounty.org

San Juan Public Health Department (435) 587-3838,
publichealth@sanjuancounty.org