



LIBRARY BOARD MEETING - MAY 15, 2025

**Virtual Meeting: <https://meet.google.com/pzv-yzor-qjq?hs=122&authuser=0>
May 15, 2025 at 5:30 PM**

MINUTES

CALL TO ORDER – 5:34 pm

ROLL CALL – 5:35 pm

1. Presented by Library Board Chair:

Trustees – present for voting

Marjorie Haun-Storland – present

Marlene Huckabay - present

Heather Lynn - present

Lucille Cody - absent

Zak Podmore - absent

Shannon Brooks – present

Jackie Jeppson – present

Annette “AJ” Myers – present

Commissioner Silvia Stubbs - present

Library Director Nicole Perkins - present

Assistant Library Director Mikaela Wood – present

APPROVAL OF MINUTES – 5:37 pm

2. Library Board Meeting - March 2025 Minutes for Approval

Huckabay made a motion to approve the March 2025 meeting minutes, Haun-Storland made a second, motion carried.

PUBLIC COMMENT – 5:39 pm

Huckabay recommended a visit to Antelope Canyon near Page, emphasizing its magical quality and the need for reservations. Nicole Perkins noted this aligns with the state's "Every Kid Outdoors" campaign. Marlene clarified its location relative to Moab and Paige and mentioned it is owned by Native Americans.

BUSINESS/ACTION – 5:41 pm

3. Ratify the UEN Memorandum of Understanding (MOU)

Perkins explained the MOU for the Utah Broadband Center Digital Opportunity Grant and the

requirements to remain in compliance with the contract.

Huckabay made a motion to approve, Lynn made a second, motion carried.

The annual library building inspection checklists need to be completed. Dr. Brooks offered to be available to complete the inspections with the staff so he can visit all of the libraries.

Technology plan and Strategic Plan are in the works to be completed.

4. Internet Policy with Updated Mission

Perkins explained the update for internet policy that is reviewed every 3 years. Perkins updated the policy with the library mission statement and recommended changes to lines 2J and 2K.

Jeppson made a motion to approve, Huckabay made a second, motion carried.

5. Library Board Training (Annual State Library Requirement) – **6:21 pm**

Board Members completed the following training as a group:

“Trustees on Track” - <https://www.youtube.com/playlist?list=PLtIyIFTRU9YxksbdZ4ZAq-uaHy4mKn68>

“Open and Public Meetings Act 2025” - <https://training.auditor.utah.gov/courses/open-and-public-meetings-act-training-2025> - **6:48 pm**

Perkins to email members a copy of the Utah Code “Public notice of classifications and requirements” from the Open and Public Meetings Act Training 2025.

Cody and Podmore to complete trainings and provide Perkins with certificate of completion.

LIBRARY DIRECTOR REPORT – 6:02 pm

Perkins reviewed the Director’s Report as noted on Pages 12-14 of the Library Board Meeting Packet.

6. Presented by Nicole Perkins, Library Director / Blanding Librarian

7. Statistics

8. Financial Reports for the Library System

ASSISTANT DIRECTOR REPORT – 6:10 pm

Wood reviewed the Assistant Library Director report, Pages 40-54 of the Library Board Meeting Packet.

9. Presented by Mikaela Wood, Assistant Director / Monticello Librarian

Dr. Brooks asked if the libraries ever had a Spelling Bee or Geography Bee to include all ages. Staff will consider these ideas for winter events.

Myers asked about the reading phonics program. Wood states that the program is for ages 6-11 and continues to grow.

LIBRARY CHAIR REPORT – 7:15 pm

10. Robert's Rules of Order Training by Brooks – Tabled for next meeting

ADJOURN – 7:16 pm

****In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice****

APPROVED: _____
San Juan County Library Board

DATE: _____