



**UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES**  
**AGREEMENT AMENDMENT**  
PO Box 144003, Salt Lake City, Utah 84114  
288 North 1460 West, Salt Lake City, Utah 84116

2334609  
Department Log Number

232701206  
State Agreement ID

1. AGREEMENT NAME: The name of this contract is San Juan County - HIV Prevention 2023 Amendment 4.
2. PARTIES: This amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County.

**PAYMENT ADDRESS**

San Juan County  
735 S 200 W, Ste 2  
Blanding, UT 84511

**MAILING ADDRESS**

San Juan County  
735 S 200 W, Ste 2  
Blanding, UT 84511

**Vendor ID:** 06866HL  
**Commodity Code:** 99999

3. PURPOSE OF AMENDMENT: The purpose of this amendment is to increase the contract amount, to replace Attachment A, and to update the vendor information.
4. CHANGES TO AGREEMENT:
  1. The contract amount is being changed. The original amount was \$2,580.00. The funding amount will be increased by \$1,500.00 in federal funds. New total funding is \$4,080.00.
  2. Attachment A, effective June 1, 2025, is replacing Attachment A, which was effective January 2024. The document title is changed, EpiTrax replaces UT-NEDSS throughout the document, Article II. Definitions, Sections C. through K. are changed and M. is deleted, Article III. Funding, Section A. is changed, and A. 4. and 5. are added, Article V. Responsibilities of the Grantee, Section B. 1. i. is changed, and VI. Responsibilities of the DHHS, Section A. is changed.
  3. The vendor authorized signer is being changed. The original name of the vendor authorized signer was Jamie Harvey, County Commission Chair. The vendor authorized signer is changed to Silvia Stubbs, County Commission Chair.

**UEI:** WCVABP2FEVA2

**Indirect Cost Rate:** 0.00 %

Federal Funds

<b>Federal Program Name</b>	Utah's HIV Prevention and Surveillance project	<b>Award Number</b>	5 NU62PS924816-02-00
<b>Federal Awarding Agency</b>	CDC Office of Financial Resources	<b>Federal Award Identification Number</b>	NU62PS924816

<b>Assistance Listing Title</b>	HIV Prevention Activities Health Department Based	<b>Federal Award Date</b>	06/25/2025
<b>Assistance Listing Number</b>	93.940	<b>Funding Amount</b>	\$1,500.00

All other conditions and terms in the original agreement and previous amendments remain the same.

5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 06/01/2025 .

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**Contract with Utah Department of Health & Human Services and San Juan County , Log # 2334609**

IN WITNESS WHEREOF, the parties enter into this agreement.

Signature

**Signed by:** \_\_\_\_\_

\_\_\_\_\_  
Silvia Stubbs  
County Commission Chair

Date Signed: \_\_\_\_\_

Attachment A: Special Provisions  
San Juan County HD - HIV Prevention 2023 – Amendment 4

I. GENERAL PURPOSE:

- A. The general purpose of this contract is to provide HIV testing, partner services and disease investigation.

II. DEFINITIONS:

- A. "CDC" means The Centers for Disease Control and Prevention.
- B. "Education" means one-on-one discussion and distribution of educational materials.
- C. "EpiTrax" means Utah National Electronic Disease Surveillance System.
- D. "EvaluationWeb®" means a secure web application for data collection and reporting.
- E. "Grantee" means Contractor.
- F. "HIV" means human immunodeficiency virus.
- G. "Network" means a collection of at least three persons believed to be part of the same web of recent and/or ongoing HIV transmission based on similarities in time of diagnosis, clinical characteristics, and residence at the time of diagnosis.
- H. "PEP" means post-exposure prophylaxis.
- I. "PrEP" means pre-exposure prophylaxis.
- J. "Rapid HIV testing" means whole blood specimens processed at the Grantee's clinic, with same-visit results.
- K. "STD" means sexually transmitted disease.
- L. "UPHL" means Utah Public Health Laboratory.

III. FUNDING:

- A. Total funding is \$4,080.00.
  - 1. \$250.00 for the period January 1, 2023 to July 31, 2024.
  - 2. \$750.00 for the period April 11, 2023 to July 31, 2024.
  - 3. \$580.00 for the period January 1, 2024 to July 31, 2024.
  - 4. \$1,000.00 for the period August 1, 2024 to May 31, 2025.
  - 5. \$1,500.00 for the period June 1, 2025 to May 31, 2026.
- B. The Grantee shall submit monthly invoices using the monthly expenditure report.

IV. STANDARDS, PROTOCOLS, POLICIES/PROCEDURES, GUIDELINES:

- A. The Grantee shall provide services in accordance with the following standards, protocols, policies, procedures and guidelines (in the event that the cited standards, protocols, policies, procedures and guidelines are revised or amended, the latest data will be applicable to this Contract):
  - 1. *Centers for Disease Control's HIV Counseling, Testing and Referral*

- Standards and Guidelines, 2001;*
2. *Centers for Disease Control's Technical Guidance on HIV Counseling, 1993;*
3. *Revised Recommendations for HIV Testing of Adults, Adolescents, and Pregnant Women in Health Care Settings. MMWR, September 22, 2006;*
4. *Instructions/Protocols for completing CDC Counseling and Testing Worksheets, Interview Records (CDC 73.54) and Field Records (CDC 3.2936S);*
5. *HIV Partner Counseling and Referral Services Guidance, December 30, 1998, Public Health Service, CDC;*
6. *Advancing HIV Prevention: New Strategies for a Changing Epidemic. MMWR, April 18, 2003;*
7. *Recommendations for Partners Services Programs for HIV Infection, Syphilis, Gonorrhea, and Chlamydial Infection. MMWR, October 30, 2008;*
8. *Fundamentals of HIV Prevention Counseling, 2009.*

V. RESPONSIBILITIES OF THE GRANTEE:

- A. For Counseling and Testing the Grantee shall:
  1. Provide rapid HIV testing and counseling to residents residing in the Grantee's jurisdiction through clinic and or targeted testing efforts:
    - a. Obtain and maintain a Clinical Laboratory Improvement Amendments Certificate of Waiver to provide rapid HIV testing services;
    - b. Purchase rapid HIV testing supplies as needed.
  2. Conduct conventional HIV testing, collecting whole blood specimens processed by the UPHL:
    - a. Deliver whole blood specimens to the UPHL at the Grantee's expense;
    - b. Meet UPHL requirements for processing including: labeling, requisition form, etc.
  3. Ensure that a minimum of 85% of individuals tested for HIV receive their results and 100% of those who test positive for HIV receive their test result in person;
  4. For newly identified HIV positive individuals, initiate follow-up for patients who fail to return for test result;
  5. Provide an active referral to HIV medical care to all individuals who test positive for HIV by scheduling a medical appointment with a medical provider at the University of Utah Hospital, Infectious Disease Clinic, or a medical provider of the patient's choosing;
  6. Provide HIV prevention referrals to all individuals being tested for HIV, regardless of sero-status, such as but not limited to the following: tuberculosis screening, sexually transmitted diseases testing, condom distribution, PrEP, PEP, Comprehensive Risk Counseling Services, and Highly Active Anti-Retroviral Therapy;

7. Ensure that all staff conducting HIV counseling and testing have completed the HIV Testing and Counseling Training provided by DHHS;
  8. Submit to DHHS or enter into EvaluationWeb®, completed HIV Test Forms by the 15<sup>th</sup> of the month following the end of the reporting month:
    - a. Submit to DHHS or enter into EvaluationWeb®, within 30 days of a positive test event, the corresponding HIV Test Form Part ONE and Part TWO information;
    - b. Create a new morbidity event in EpiTrax, within two working days of an individual testing positive for HIV;
    - c. Create a new contact record in EpiTrax for each named partner of an individual testing positive for HIV.
- B. For Case Investigation and Partner Services the Grantee shall:
1. Investigate all potential HIV cases assigned to the Grantee within 30 days of diagnosis:
    - a. Complete minimum dataset requirements, as outlined in the DHHS HIV Disease Plan, for HIV case morbidity reports and HIV contact events ([https://epi.utah.gov/wp-content/uploads/hivaids\\_plan.pdf](https://epi.utah.gov/wp-content/uploads/hivaids_plan.pdf));
    - b. Add notes to EpiTrax elicited during the investigation from cases and contact events;
    - c. Verify that the individual attended a medical appointment within 30 days of client first testing positive for HIV;
    - d. Ensure all HIV case investigations assigned to the Grantee in EpiTrax receive a workflow status of "Approved by LHD" within 30 days of diagnosis;
    - e. Assist in the response and investigation of HIV network and outbreak control efforts communicated by DHHS and the CDC;
    - f. Attend monthly network response calls when networks are identified by DHHS that contain cases residing in the Grantee's jurisdiction;
    - g. Attend the new HIV diagnoses cohort review committee by sending a minimum of one representative who is prepared to discuss cases/patients;
    - h. Assist in Linkage to Care initiatives and re-engagement to care efforts established by DHHS;
    - i. Provide Prep education to those who are at higher risk for HIV based on the grantee's review of relevant national and Utah data:
      - 1) Provide PrEP referrals;
      - 2) Provide education to partners if able.
    - j. Develop procedures to notify a spouse of a known HIV-infected

- patient, as described in the Public Law 104-146, Section 8(a) of the Ryan White Care Authorization Act of 1996; and
- k. Resolve incidences in EpiTrax identified in the quarterly quality assurance summary report, no later than four weeks after receiving report.
2. Conduct Partner Services for Grantee residents who test positive for HIV within 30 days of diagnosis:
- a. Offer partner notification services to all partners of all individuals who test positive for HIV and make a minimum of three attempts, two by phone, with all contacts named during the investigation;
  - b. Offer free HIV testing to all partners of all individuals who test positive for HIV;
  - c. Record in EpiTrax, within 30 days of referral, information obtained from the investigation by the Disease Intervention Specialists and provides follow up on possible partners, as necessary;
  - d. Provide HIV prevention referrals to all individuals, receiving partner services regardless of sero-status, such as but not limited to the following: tuberculosis screening, sexually transmitted diseases testing, condom distribution, PrEP, PEP, Comprehensive Risk Counseling Services, and Highly Active Anti-Retroviral Therapy;
  - e. Record within 30 days of referral, in EpiTrax, the information obtained from the partner HIV testing and investigation by the Disease Intervention Specialists.

VI. RESPONSIBILITIES OF THE DHHS:

DHHS may:

- A. Provide information and/or updates including: standards, protocols, procedures, information on current issues, and best practices;
- B. Provide HIV Testing and Counseling Training;
- C. Provide technical assistance and consultation for HIV by phone, e-mail, on-site visits and written communications as needed;
- D. Provide items including: client report forms, condoms, and literature based upon availability;
- E. Provide an allotment to be paid to the UPHL on behalf of the Grantee to process HIV conventional tests. Charges that exceed this allotment are the responsibility of the Grantee;
- F. Provide rapid HIV test kits, as funding allows.

VII. OUTCOMES:

The desired outcome is to reduce transmission of HIV by funding HIV testing and counseling, linkage to care, case investigations, and partner services.

- A. Performance Measured: The number of tests conducted, cases investigated, cases linked to care, partners named and referred for testing.
- B. Reporting: the Grantee shall submit data in EvaluationWeb® and EpiTrax.