



COMMISSION STAFF REPORT

MEETING DATE: August 05, 2025

ITEM TITLE, PRESENTER: Approval of Subcontract Agreement with Weber State University for the Wildcat MicroFund Program, Presented by Talia Hansen, Economic Development Manager

RECOMMENDATION: Approve and authorize the Chief Administrative Officer to sign the subcontract agreement with Weber State University to implement the Rural Wildcat MicroFund Program in San Juan County for the 2025–2027 program years.

SUMMARY

San Juan County has been selected as a partner site for the Rural Wildcat MicroFund (WMF) Program through a subcontract with Weber State University. This initiative will provide business training, mentoring, and micro-funding opportunities for early-stage entrepreneurs, with a specific focus on rural and Indigenous populations. The subcontract supports the hiring of a Regional Coordinator to implement the program locally and fulfill outreach, training, technical assistance, and data reporting responsibilities.

HISTORY/PAST ACTION

San Juan County previously provided a Memorandum of Understanding (MOU), a letter of support, and a match commitment to Weber State University in support of its application to the U.S. Economic Development Administration (EDA) to designate the County as a subcontract site for the Rural Wildcat MicroFund Program.

The EDA has since approved this request, and this subcontract agreement is now required by the EDA to officially authorize San Juan County to release funds, fill the Regional Coordinator position, and begin full program implementation.

FISCAL IMPACT

San Juan County has already agreed to provide the required in-kind match of \$60,800 annually (totaling \$182,400 over three years) as part of the approved MOU and federal grant submission. The match will be met through existing resources, including use of the Bear Center, Tsé Bii' Ndzisgaii Community Center, Monticello Coworking Space, and a portion of the Economic Development Manager's time. No new general fund appropriation is required. Weber State University through the EDA grant will provide \$33,000 annually to support staffing costs for the Regional Coordinator position.