



COMMISSION STAFF REPORT

MEETING DATE: April 1, 2025

ITEM TITLE, PRESENTER: Consideration and Approval of the Standard Service Contract between UC Appraisals, Inc and San Juan County for Appraisal Services. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a Motion Approving the Contract

SUMMARY

In an effort to assist in covering the real property assessments in the County, the County hired an outside entity The Appraisers, Inc to assist in assessing properties in Spanish Valley this year. To assist with those assessments, it has been encouraged to hire an additional firm to help in assessing the County.

In early March, I researched active appraisers who reside in the County and found multiple licensed appraisers within the region; and solicited through a Request for Qualifications Process beginning on March 12, 2025 through March 26, 2025. UC Appraisals, Inc was the only entity to submit their qualifications to the Request on March 25, 2025.

UC Appraisals, Inc will be contracted under the Commissioners and coordinate efforts with the County Assessor as well as the State of Utah Tax Commission.

HISTORY/PAST ACTION

In December of 2024, the County has entered into a contract with The Appraisers, Inc for \$61,214 for fiscal year 2025.

FISCAL IMPACT

\$55.00 an hour with a not to exceed \$40,000 for fiscal year 2025 and \$50,000 for fiscal year 2026. This contract was anticipated in the Assessor's budget this year.