



## UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT

PO Box 144003, Salt Lake City, Utah 84114  
288 North 1460 West, Salt Lake City, Utah 84116

251691552  
DHHS Log Number

252701552  
State Agreement ID

1. **CONTRACT NAME:** The name of this contract is Public Health Crisis Response HPAI – San Juan County Health Department 2025.
2. **CONTRACTING PARTIES:** This contract is between the Utah Department of Health & Human Services (DHHS) and San Juan County (CONTRACTOR)

### **PAYMENT ADDRESS**

San Juan County  
735 S 200 W, Ste 2  
Blanding, UT 84511

### **MAILING ADDRESS**

San Juan County  
735 S 200 W, Ste 2  
Blanding, UT 84511

**Vendor ID:** 06866HL

**Commodity Code:** 99999 Grants

3. **GENERAL PURPOSE OF CONTRACT:** The purpose of this agreement is to support preparedness and response efforts for respiratory diseases including A/H5N1.
4. **CONTRACT PERIOD:** The service period of this contract is 03/15/2025 through 01/16/2026, unless terminated or extended by agreement in accordance with the terms and conditions of this contract.
5. **CONTRACT AMOUNT:** DHHS agrees to pay a maximum of \$28,632.23 in accordance with the provisions of this contract.
6. **CONTRACT INQUIRIES:** Inquiries regarding this contract shall be directed to the following individuals:

### **CONTRACTOR CONTACT:**

Mike Moulton  
(435) 587-3838  
mmoulton@sanjuancountyut.gov

### **DHHS CONTACT:**

Bree Barbeau  
(801) 718-0146  
breebarbeau@utah.gov

7. **SUB – RECIPIENT INFORMATION:**

**UEI:** WCVABP2FEVA2

**Indirect Cost Rate:** 0.00 %

Federal Funds

<b>Funding Amount</b>	<b>Award Number</b>	<b>Assistance Listing Number</b>	<b>Assistance Listing Title</b>	<b>Federal Program Name</b>	<b>Federal Awarding Agency</b>	<b>Federal Award Identification Number</b>	<b>Federal Award Date</b>
\$28,632.23	1 NU90TP92227 9-01-00	93.354	Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response	Cooperative Agreement for Emergency Response: Public Health Crisis Response	CDC Office of Financial Resources	NU90TP922279	01/17/2025

8. REFERENCE TO ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:

Attachment A: Scope of work

9. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:

- A. All other governmental laws, regulations, or actions applicable to services provided herein.
- B. All Assurances and all responses to bids as provided by the CONTRACTOR.

10. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

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**Contract with Utah Department of Health & Human Services and San Juan County, Log # 251691552**

IN WITNESS WHEREOF, the parties enter into this agreement.

**CONTRACTOR**

Signature

**Signed by:** \_\_\_\_\_

\_\_\_\_\_  
Jamie Harvey  
County Commission Chair

Date Signed: \_\_\_\_\_

Attachment A: Scope of Work  
Public Health Crisis Response HPAI 2025

Article 1  
DEFINITIONS

1.1 **Definitions.** In this grant, the following definitions apply:

**"Governance"** means a committee consisting of DHHS and local health department representatives.

**"HPAI"** means Highly Pathogenic Avian Influenza.

**"LHD"** means Local Health Department.

**"JIS"** means Joint Information System.

**"JIC"** means Joint Information Center.

**"PIO"** means Public Information Officer.

Article 2  
SERVICE REQUIREMENTS

2.1 **Deliverable.** The Grantee shall:

- (1) assist in the establishment of a communication strategy across the Governance structure delineating emergency and standard communication events:
  - (A) LHD PIOs will participate in a one-day summit to build a statewide JIS around the new Governance document;
- (2) participate in a de Beaumont training that will build skills to improve trusted communication:
  - (A) selected LHD staff will participate in one in-person and one virtual training.
- (3) participate in message mapping training for LHD staff:
  - (A) selected LHD staff will participate in workshops, develop a message map for the LHD, and participate in a virtual workshop.
- (4) participate in a JIS and JIC Training:
  - (A) selected LHD staff will participate in the workshop. Following the workshop, staff will develop a contact list for a JIS within the local health district.
- (5) participate in an individual coaching session for lead communicators at LHD:

- (A) individual coaching sessions will allow teams an opportunity to receive skills training and coaching, review a case study and experience a live news conference.

Article 3  
INVOICING

- 3.1 **Invoicing.** The Grantee shall include a column in the Monthly Expenditure Report titled, "Crisis HPAI".

Article 4  
OUTCOMES

- 4.1 **Outcomes.** The desired outcome of this grant is to:

- (1) create a communications process to be approved by Governance including principles and standard operating procedures to operationalize the principles:
- (2) increase the communicable disease response capacity of local health department staff through communication strategy training; and
- (3) establish a JIS between the DHHS and LHDs.

- 4.2 **Performance Measure.** The Grantee shall participate in:

- (1) Governance Communications Strategy Workshop:
  - (A) participate in the establishment of a statewide public health JIS between the DHHS and LHDs.
- (2) de Beaumont Training:
  - (A) by June 1, 2025, selected LHD staff participate in an in-person de Beaumont training.
  - (B) by August 1, 2025, selected LHD staff participate in one follow-up virtual de Beaumont training.
- (3) Message Mapping Training:
  - (A) by May 31, 2025, selected LHD staff participate in a full day message mapping training (workshop 1);
  - (B) upon completion of workshop 1, selected LHD staff participate in one virtual check-in between workshops 1 and 2;
  - (C) by October 1, 2025, selected LHD staff participate in a follow-up full day training (workshop 2); and

(D) participate in the development of a statewide library for message maps.

(4) JIS/JIC Training:

(A) by November 1, 2025, selected LHD staff participate in one JIS/JIC training.

(5) Individual Coaching Training:

(A) LHD staff participate in a training session for lead communicators.

4.3 **Reporting.** The Grantee shall submit semi-annual reports to DHHS at [prepgrants@utah.gov](mailto:prepgrants@utah.gov) within 30 days after the end of the reporting period. Reporting schedules are as follows:

Reporting Period Report

Due Date

March 15, 2025 – July 16, 2025

August 15, 2025

July 17, 2025 - January 16, 2026

February 15, 2026