



UTAH DEPARTMENT OF HEALTH CONTRACT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2221114
Department Log Number

222700144
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County Health Department - COVID-19 Health Disparities and Advancing Health Equity
2. **CONTRACTING PARTIES:** This contract is between the Utah Department of Health (DEPARTMENT) and the following CONTRACTOR:

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL
Commodity Code: 99999

3. **GENERAL PURPOSE OF CONTRACT:** The general purpose of this contract is to address health disparities related to COVID-19 among populations at high-risk and underserved, including racial and ethnic minority populations and rural communities. Also, to build capacity at the local health department to advance health equity and build capacity to address future public health emergencies from a health equity perspective.
4. **CONTRACT PERIOD:** The service period of this contract is 08/02/2021 through 05/31/2023, unless terminated or extended by agreement in accordance with the terms and conditions of this contract.
5. **CONTRACT AMOUNT:** The DEPARTMENT agrees to pay \$299,405.00 in accordance with the provisions of this contract. This contract is funded with 100% federal funds, 0% state funds, and 0% other funds.
6. **CONTRACT INQUIRIES:** Inquiries regarding this Contract shall be directed to the following individuals:

CONTRACTOR

Mike Moulton
(435) 587-3838
mmoulton@sanjuancounty.org

DEPARTMENT

Executive Directors Office
Executive Directors Office
Dulce Diez
(801) 703-0064
ddiez@utah.gov

7. SUB – RECIPIENT INFORMATION:

DUNS: 079815014

Indirect Cost Rate: 0%

Federal Program Name:	Addressing COVID-19 Disparities and Advancing Health Equity in the State of Utah	Award Number:	1 NH75OT000059-01-00
Name of Federal Awarding Agency:	DHHS - CDC	Federal Award Identification Number:	NH75OT000059
CFDA Title:	Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises	Federal Award Date:	5/28/2021
CFDA Number:	93.391	Funding Amount:	\$299405

8. REFERENCE TO ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:

Attachment A: Special Provisions

9. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:

- A. All other governmental laws, regulations, or actions applicable to services provided herein.
- B. All Assurances and all responses to bids as provided by the CONTRACTOR.
- C. Utah Department of Health General Provisions and Business Associates Agreement currently in effect until 6/30/2023.

10. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

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Contract with Utah Department of Health and San Juan County, Log # 2221114

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Willie Grayeyes Date
County Commission Chair

By: _____
Shari A. Watkins, C.P.A. Date
Director, Office Fiscal Operations

ATTACHMENT A: SPECIAL PROVISIONS
San Juan County Health Department
Addressing COVID-19 Health Disparities and Advancing Health Equity

I. DEFINITIONS

- A. “CDC” means the Centers for Disease Control and Prevention.
- B. “Department” means the Utah Department of Health, Office of Health Disparities.
- C. “Health disparities” are differences in health outcomes that are closely linked to economic, socio-cultural, environmental, and geographic disadvantage.
- D. “Health equity” is the principle underlying the commitment to reduce and ultimately eliminate health disparities by addressing its determinants. Pursuing health equity means striving for the highest possible standard of health for all people and giving special attention to the needs of those communities at greatest risk for health disparities.
- E. “Project partners” means other agencies and/or organizations that are working on the project as sub-contractors of the Department.
- F. “Social Determinants of Health” means the conditions in which people are born, grow, work, live, and age, and the wider set of forces and systems shaping the conditions of daily life.
- G. “Subrecipient” means San Juan County Health Department.
- H. “UDOH” means Utah Department of Health.
- I. “Underserved and underrepresented community” means those with a low socio-economic status, racial and ethnic minorities, or both.

II. GENERAL PURPOSE

The purpose of this contract is for the Subrecipient to collaborate with the Department to:

- A. Address health disparities related to COVID-19 among populations at high-risk and underserved, including racial and ethnic minority populations and rural communities.

- B. To build capacity at the local health department to advance health equity and build capacity to address future public health emergencies from a health equity perspective.

III. SUBRECIPIENT RESPONSIBILITIES

- A. By September 15, 2021, the Subrecipient shall:
 - 1. Identify and/or hire all personnel that will be working on this project.
 - 2. Subcontract all the potential local partners that will receive funding from this grant.
- B. Participate in all the meetings, trainings, conferences, and evaluation activities organized by the Department and its partners.
- C. Improve local data collection that includes COVID-19 testing reporting, contact tracing, etc. for populations a higher risk and that are underserved.
 - 1. Hire and maintain a FT employee to serve as a Health Equity Coordinator/Specialist to lead the strategic planning, activities, data collection, etc.
 - 2. Develop or coordinate a standardized processes for data collection and reporting for COVID-19 (testing, contact tracing, etc.).
- D. Build equity infrastructure to address COVID-19 and related health disparities for prevention and control among higher risk and underserved populations for COVID-19.
 - 1. Identify and collaborate with workgroups/community organizations to address prevention and control strategies toward health disparities and COVID-19.
- E. Build capacity to reach communities and provide tailored services for vulnerable groups in their jurisdiction who were disproportionately affected by COVID-19.
 - 1. Develop community approaches that include forming/maintaining natural partnerships with churches, schools, hospitals, clinics, and

community leaders to assist with community-based COVID-19 disparities programs.

2. Work to implement effective, culturally and linguistically, tailored programs and approaches for testing, contact tracing, and quarantine and isolation that include racial and ethnic minority populations throughout San Juan County.

F. Attend and participate in local health equity conferences aimed at bringing stakeholders together to build partnerships, problem-solve, and mobilize communities around COVID-19 and future public health emergencies.

IV. DEPARTMENT TASKS

A. The Department agrees to:

1. Collaborate with the Subrecipient to coordinate meetings at the local and state level with the partners involved in this project.
4. Provide ongoing information-sharing and technical support to the Subrecipient as needed to accomplish the activities required by this Contract.
5. Facilitate collaboration with project partner agencies.
6. Provide training and technical assistance, tools, and trainings as requested or needed.

V. REPORTS

A. The Subrecipient shall Submit quarterly contract monitoring reports include detail of activities as described in the contract within 15 days before the CDC reports due date. The Department will provide report template and dates.

VI. PAYMENTS

A. The Subrecipient shall submit monthly expenses related to this grant in accordance with the general provisions of the contract.

1. The Subrecipient shall submit the June 2022 invoice no later than July 15, 2022.

2. The Subrecipient shall submit the May 2023 invoice no later than June 15, 2023.

B. The Department agrees to reimburse the Contractor up to the maximum amount of the contract for expenditures made by the Contractor directly related to the program, as outlined in the General Provisions.

C. The project period is from August 2, 2021, to May 31, 2023.

D. The maximum amount of funding for this project is \$299,405.00

E. This contract may be amended in writing signed by both parties to change funding, Subrecipient responsibilities, due dates, or other terms.

F. The extension of this contract will be subject to the availability of funding and the Subrecipient performance. If the contract is not amended, the contract terminates on May 31, 2023.

VII. FUNDING RESTRICTIONS

A. Funding shall not be used for:

1. Health care services and/or clinical/medical materials, or
2. Stipends or incentives for vaccines or testing.

VIII. DISPUTE RESOLUTION

A. If any dispute arises between the parties during the activities described by this Contract, the parties agree to seek a resolution through open communication and dialogue.

B. Either party may request a conference to resolve a disputed issue (consistent with Utah Admin. Code R380-10-3, which supports dispute resolution at the lowest level possible).

C. If a resolution cannot be reached, Department may bring supervisory personnel into the process to facilitate resolving issues and achieving agreement.

D. The provisions in Sections VIII.B. and VIII.C. are not mandatory.

E. If a dispute is not resolved within 30 days of Department decision, the Department's decision is considered the "initial agency determination," as defined by Utah Admin. Code R380-10-2(3).

F. These provisions do not preclude or affect the provisions, rights, limitations, or timelines for appealing Department actions that are provided or required by Utah Code §§ 26-23-2, 26-1-4.1, or 26-1-7.1, Utah Admin. Code R380-10, or the Utah Administrative Procedures Act (Utah Code § 63G-4).

G. In the event of any conflict between the Dispute Resolution, provisions in the Special Provisions of this Contract with applicable law or rules, the provisions of the applicable law or rules shall control.