

**SAN JUAN COUNTY, UTAH**  
**RESOLUTION NO. \_\_\_\_\_-2026**

**AN AMENDED RESOLUTION CLARIFYING THE COUNTY COMMISSION FORM OF  
GOVERNMENT AND THE GOVERNING AUTHORITY OF THE SAN JUAN COUNTY  
BOARD OF COMMISSIONERS**

Adopted this 19<sup>TH</sup> day of May, 2026.

**WHEREAS**, San Juan County (the “County”) is a political subdivision of the State of Utah and is governed by an elected Board of Commissioners (the “Board”) as provided by the Utah Constitution and the Utah Code;

**WHEREAS**, under Utah law, counties may operate under different forms of county government, including the county commission form, which vests the legislative and executive authority of county government in the board of county commissioners except as otherwise provided by law;

**WHEREAS**, the County also has other elected and appointed county officers and employees whose powers and duties are established by state law and County ordinances, and who carry out day-to-day administration of their respective offices and functions;

**WHEREAS**, the Board finds that it is in the public interest to restate and clarify—without expanding or limiting—(i) the County’s form of government, (ii) the Board’s role as the County’s governing body, and (iii) the relationship between the Board’s policy-making authority and the administration of County operations by County officers and staff;

**WHEREAS**, to address these issues the San Juan County Board of Commissioners, adopted a Resolution Clarifying the County Commission Form of Government on April 21, 2026. Since adopting that Resolution, the Commission desires to add language to the Resolution dealing with the ability of a single commissioner to meet with the County Administrator or with department heads and elected officials as more fully set forth in Paragraph 6 herein

**NOW, THEREFORE, BE IT RESOLVED** by the San Juan County Board of Commissioners as follows:

1. **County Commission Form of Government.** The County operates under the **county commission** form of county government. The Board is the County’s governing body and exercises the County’s legislative and executive authority to the extent provided by the Utah Constitution and Utah Code and subject to the limits of state and federal law.
2. **Governing Authority; Policy Direction.** The Board establishes County policy through duly noticed public meetings and action taken by ordinance, resolution, motion, or other lawful means. The Board may provide direction to County staff through the County’s administrative structure consistent with law, adopted budgets, and County policies.

3. **Administration; County Officers.** Nothing in this Resolution is intended to, or shall be construed to, alter the statutory duties, autonomy, or responsibilities of other elected county officers. Each elected county officer administers the day-to-day operations of their respective office as provided by law, and coordinates with the Board on budget, policy, and interdepartmental matters.
4. **Chair and Presiding Officer; Execution of Documents.** The Board shall select a Chair as provided by law. The Chair (or other commissioner acting as presiding officer when the Chair is absent) may execute documents authorized by the Board, including contracts, interlocal agreements, deeds, and other instruments, subject to any additional signature, attestation, or recording requirements imposed by law or Board policy.
5. **Public Meetings; Transparency.** The Board shall conduct its business in compliance with Utah's Open and Public Meetings Act and all other applicable transparency, notice, and records requirements. Official Board action shall be taken only during properly noticed public meetings and recorded in the County's minutes.
6. **Meetings with Administrator or Department Heads.** No Commissioner shall meet with the County Administrator unless timely notice of the meeting is sent to the other two commissioners. A Commissioner may meet with a department head or elected official to discuss that department's or office's day-to-day operations, but must invite the other Commissioners to any meeting involving legislative or executive policies or procedures related to said department or office.
7. **Budget and Fiscal Oversight.** The Board is responsible for adopting the County budget and providing fiscal oversight in accordance with Utah law. County officers and departments shall administer expenditures within appropriations and applicable procurement and financial policies.
8. **Employment Contracts; Consistency With Utah Law and Governing Authority.**  
Pursuant to the County's authority under Utah Code Title 17, Chapter 62a, including Utah Code § 17-62a-201 and § 17-62a-203, and the general powers of counties set forth in Utah Code § 17-66-102, any employment contract, agreement, memorandum of understanding, or similar arrangement entered into by or on behalf of San Juan County that conflicts with this Resolution, the County's adopted county commission form of government, or the lawful authority of the San Juan County Board of Commissioners is hereby declared null and void to the extent of such conflict. Nothing in this section shall be construed to impair vested rights protected by state or federal law, nor to invalidate any contract provision that is otherwise lawful and consistent with the Utah Constitution and Utah Code. **This provision is consistent with Utah Code § 67-16-14, which authorizes a political subdivision to rescind or void contracts entered into in violation of law.**



**Commission**

Administration

Elected Officials

Attorney	Assessors	Clerk	Justice Court
Recorder	Sheriff	Surveyor	Treasurer

**Departments with Commission Supervision**

Commissioner Maughan	Commissioner Harvey	Commissioner Stubbs
Human Resource	Road	Library
Aging	Public Health	Economic Development
Emergency Management	Landfill	Visitor Services
EMS		
Fire		
Maintenance		
Public Lands		
Building Inspection		
IT		

Commission Assignments

Commissioner Maughan	Commissioner Harvey	Commissioner Stubbs
Association of Governments	Navajo Revitalization Board	Navajo Revitalization Board
Aging Board	Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Chapters	Liaison Between Navajo Tribe, Utah Navajo Commission and the Utah Chapters
Southeastern Utah Watershed Council	San Juan County Public Health Board	Local Homeless Coordinating Committee

SJ Transportatiop District	San JuanMental Health/Substance Abuse Board	County Economic Development Board
Weed and Rodent Control	Rae	Rae
UCIP Board Alternate	Federal, State, Region<ilAffairs	Federal, State, Regional
UAC Board Representative	San Juan Counseling	Seven County Infrastructure
Rodeo/FairBo ard,	County Criminal Justice Coordinating Council	Tourism Tax Mvisory Board
Jail Building Cernmittee		Children's Justice Center Advisory Board
Serda		Library Board
		UCIP Board Primary
		San Juan County Utah250 Community Committee
Mack McDonald		

Local Homeless Coordinating Committee	Communications/TV	Canyon County Partnership
	Southeastern Utah Watershed Council (Co-Chair)	

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Assessors

Clerk

Justice Court

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Southeastern Utah Watershed Council

San Juan County Public Health Board

Local Homeless Coordinating Committee

SJ Transportation District

San Juan Mental Health/Substance Abuse Board

County Economic Development Board

Weed and Rodent Control

Rac

Rac

UCIP Board Alternate

Federal, State, Regional Affairs

Federal, State, Regional Affairs

UAC Board Representative

San Juan Counseling

Seven County Infrastructure

Rodeo/Fair Board

County Criminal Justice Coordinating Council

Tourism Tax Advisory Board

Jail Building Committee

Children's Justice Center Advisory Board

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