



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
November 24, 2025 at 6:00 PM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1357317.mp3>

**VIDEO:**

**CALL TO ORDER**

**Time Stamp 0:00:03 (audio) & 0:00:00 (video)**

Commission Chair Stubbs called the meeting to order at 6:03 p.m.

**ROLL CALL**

**Time Stamp 0:00:20 (audio) & (video)**

Commission Chair Stubbs called for attendance:

**PRESENT**

Commission Chair Silvia Stubbs

Commission Vice-Chair Lori Maughan

Commissioner Jamie Harvey

**STAFF**

Mack McDonald, Chief Administrative Officer, CAO

Lyman W. Duncan, Clerk/Auditor

**INVOCATION**

**Time Stamp 0:00:32 (audio) & video)**

Lyman W. Duncan, resident of Monticello, offered the opening prayer.

**PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:15 (audio) & (video)**

Lyman W. Duncan, resident of Monticello, led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

### **Time Stamp 0:01:42 (audio) & (video)**

Commission Chair Stubbs asked each commissioner if they had any conflicts with the agenda: Each stated that they did not have any conflicts with the agenda.

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

### **Time Stamp 0:02:03 (audio) & (video)**

1. Presentation of the 2026 Tentative Budget Proposals

Lyman W. Duncan, Clerk/Auditor, presented the 2026 Tentative Budget for the commission to review. He stated that almost all the revenues and expenses were included in the budget. The department heads recently met with the commission to express their “wish list” for potential department expenses in 2026. The commission agreed to meet again in December for continued discussion.

## **PUBLIC HEARINGS**

### **Time Stamp 0:06:52 (audio) & (video)**

*Zoom Meet link* <https://us02web.zoom.us/j/3125521102?omn=87400259717> Meeting ID: 312 552 1102  
One tap mobile +13462487799,,3125521102# US (Houston)

2. Spanish Valley Owner, LLC submitted a request to the County for the establishment of a Special District to provide Sewer, Water, Emergency, and Road Services to their property.

The officers for Spanish Valley Owner, LLC presented their request for the county to provide these services to their resort. The State of Utah Division of Water Quality requires the creation of a Special District for these upgrades to occur.

Motion to Enter into Public hearing:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

Mack opened the meeting to any public comments. No one than the applicant was in attendance, nor online; no comments were offered.

Motion to Close Public Hearing:

Motion made by Commissioner Harvey Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

Motion to decline the request from Spanish Valley Owner, LLC.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

**ADJOURNMENT**

**Time Stamp 0:13:02 (audio) & (video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
San Juan County Board of County Commissioners

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_  
San Juan County Clerk/Auditor