



**BOARD OF COMMISSIONERS WORK SESSION MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
April 21, 2026, at 9:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1431723.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=oYFuSslExjE>

**CALL TO ORDER**

**Time Stamp 0:00:01 (audio) & 0:20:47 (video)**

Commission Vice-Chair Jamie Harvey called the meeting to order at 9:23 a.m.

**ROLL CALL**

**Time Stamp 0:00:24 (audio) & 0:21:11 (video)**

Commission Vice-Chair Jamie Harvey called for attendance:

**PRESENT**

Lori Maughan, Commission Chair, Absent  
Jamie Harvey, Commission Vice-Chair  
Silvia Stubbs, Commissioner

**STAFF**

Mack McDonald, County Administrator  
Lyman W. Duncan, Clerk/Auditor  
Jens Nielson, Deputy County Attorney  
Ryan Benally, USU Extension, Assistant Professor  
Reagan Wytsalucy, USU Extension Associate Professor  
Jerrica Torres, USU Extension Administrative Assistant

**AGENDA ITEMS**

1. Family and Consumer Science Directors Visit. Heidi LeBlanc, USU Extension

**Time Stamp 0:00:54 (audio) & 0:21:41 (video)**

Ryan Benally, USU Extension Assistant Professor, Home and Community Department, introduced his key topics for the county commission to review. He expressed concern for the county residents facing poverty and food insecurity. Ryan's focus is to improve their health by program expansion, specifically youth tobacco cessation, 4-H youth development (public speaking, STEM, leadership growth, career workshops), and food preservation techniques. The extension office receives numerous grants from federal & state sources. Commissioners Stubbs and Harvey thanked Ryan for his military service and for his community involvement throughout the reservation.

Reagan Wytalucy, USU Extension Associate Professor, Agriculture & Natural Resources, spoke about the grants received for the grazing program. There are several weather measuring stations throughout the Utah strip, which are intended to report weather data to Dine' elders.

2. Review and Final Update of the Commission Policies and Procedures

**Time Stamp 0:53:56 (audio) & 1:14:43 (video)**

Jens Nielson, Deputy County Attorney, presented the current "final" version for review. He asked if there were any items that needed to be corrected, added or deleted. There was discussion regarding the Clerk/Auditor's role, the job description for the County Administrator, agenda preparation deadline, and the consent agenda. The document will be moved to May 19, 2026, Commission Meeting for approval.

3. Commission Organization Chart

**Time Stamp 1:32:31 (audio) & 1:53:18 (video)**

Item moved to May 19, 2026, Commission Meeting

4. Review and Discuss San Juan County Purchasing Policy.

**Time Stamp 1:32:45 (audio) & 1:53:32 (video)**

Item moved to May 19, 2026, Commission Meeting

## ADJOURNMENT

**Time Stamp 1:33:25 (audio) & 1:54:12 (video)**

Motion to adjourn:

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Jamie Harvey.

Voting Yea: Commission Vice-Chair Jamie Harvey, Commissioner Stubbs

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_