



## CITY COUNCIL COMMUNICATION

**DATE:** June 3, 2024

**FROM:** Ryan Nolting, Parks & Recreation Director

**AGENDA ITEM:** Consideration and possible action on a contract with Halff Associates, Inc for the engineering, architectural and construction services for the Sullivan Senior Center in an amount not to exceed \$304,900, and authorize the City Manager to execute the contract.

### **SUMMARY:**

#### **2023**

- Seniors called to report a leak in the back room of the building
- Built Right Construction was called out and would not make the necessary repair due to the conditions of the roof framing.
- Staff contracted Halff Inc. (City Engineer) for an assessment of the condition of the Senior Center.
- With the recommendations form Halff Inc., staff closed the back portion of the building.
- Staff received the Structural Report from Halff Inc.
- Staff has met with Seniors on numerous occasions keeping them informed on the progress.

#### **2024**

- Seniors have moved out of the Center and all activities are being held at the 1<sup>st</sup> Baptist Church.
- Staff has continued meeting with the Senior keeping them informed on the progress on the building.

### **FISCAL INFORMATION:**

Budgeted: Yes

Amount: \$304,900

GL Account: 004-32-6519

### **RECOMMENDED MOTION OR ACTION:**

Staff recommends approval.

### **ATTACHMENTS:**

- City Council Communication
- Professional Services Agreement
- Exhibit "A" Sullivan Senior Center Proposal