



CITY COUNCIL COMMUNICATION

DATE: June 3, 2024

FROM: Ryan Nolting, Parks & Recreation Director

AGENDA ITEM: Consideration and possible action on a contract with Halff Associates, Inc for the engineering, architectural and construction services for the Sullivan Senior Center in an amount not to exceed \$304,900, and authorize the City Manager to execute the contract.

SUMMARY:

2023

- Seniors called to report a leak in the back room of the building
- Built Right Construction was called out and would not make the necessary repair due to the conditions of the roof framing.
- Staff contracted Halff Inc. (City Engineer) for an assessment of the condition of the Senior Center.
- With the recommendations from Halff Inc., staff closed the back portion of the building.
- Staff received the Structural Report from Halff Inc.
- Staff has met with Seniors on numerous occasions keeping them informed on the progress.

2024

- Seniors have moved out of the Center and all activities are being held at the 1st Baptist Church.
- Staff has continued meeting with the Senior keeping them informed on the progress on the building.

FISCAL INFORMATION:

Budgeted: Yes

Amount: \$304,900

GL Account: 004-32-6519

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

- City Council Communication
- Professional Services Agreement
- Exhibit "A" Sullivan Senior Center Proposal