



CITY COUNCIL COMMUNICATION

DATE: October 6, 2025

FROM: Clayton Gray, Chief Financial Officer

AGENDA ITEM: Consideration and possible action of Resolution 2025-16 amending the fee schedule.

SUMMARY:

- On September 2, 2025, the City Council adopted Resolution 2025-14 amending the fee schedule, effective October 1, 2025. Shortly thereafter, several necessary revisions were identified.
 - Effective September 1, 2025, the City of Sanger can no longer collect the Local Texas Alcoholic Beverage Commission (TABC) maximum local fee as established by the Commission for any food service establishment, retail food store, mobile food unit, roadside food vendor, or temporary food service establishment that has already paid a fee to operate to Texas Department of State Health Services (DSHS) or to any county, city, or public health district.
 - The current schedule lists "actual cost" for meters, boxes, and connections under Utility Related Fees. At the request of the Public Works Director, the updated schedule specifies individual charges for each item under "Utility Related Fees."
 - Due to a spreadsheet error, the version of the fee schedule attached to Resolution 2025-14 listed \$0 for a few items. The updated schedule corrects the fees under "Business Related Fees."
- Resolution 2025-16 amends the Master Fee Schedule to incorporate these changes.

FISCAL INFORMATION:

The revised fee schedule is expected to generate additional revenue from utility and business-related fees; however, this increase will be offset by the reduction in alcohol permit fees. Overall, the net impact should be minimal, and a budget amendment is not recommended at this time.

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

- Resolution 2025-16
- Changes to Master Fee Schedule Effective 10.06.2025