



CITY COUNCIL COMMUNICATION

DATE: May 18, 2026

FROM: Jim Bolz, Director of Public Works

AGENDA ITEM: Consideration and possible action on approving the purchase of water meters and related components for the Water Department; and authorize the City Manager to execute the agreement.

SUMMARY:

- Purchase includes 200 ¾" meters and associated parts to support ongoing operations and system maintenance
- Meters will be used for new service connections, replacements of aging or failed meters, and maintaining inventory levels
- Maintaining adequate inventory ensures timely response to service requests and minimizes operational delays
- Purchase will be made through Aqua Metric, a vendor the City is currently utilizing, and is supported by a sole source letter

FISCAL INFORMATION:

This agenda item will result in a City expenditure associated with the purchase of water meters and related components for the Water Department. The estimated cost for the City is \$127,194.23, which includes the cost of materials and associated parts. Funding will be provided from GL Account #008-50-5372 (Water Meters & Boxes), which currently has an available budget of \$157,130.36

RECOMMENDED MOTION OR ACTION:

- Staff recommends approval

ATTACHMENTS:

- Vendor Quote
- Sole Source Letter