



## 4A INDUSTRIAL DEVELOPMENT BOARD COMMUNICATION

**DATE:** August 23, 2022

**FROM:** Shani Bradshaw, Director of Economic Development

**AGENDA ITEM:** Consideration and possible act on revising the board meeting schedule

**SUMMARY:**

- Current meetings are held quarterly on the first Tuesday of the month at 1pm.
- Due to the amount of development activity, staff is requesting the board amend their meeting schedule to every other month.
- Consider changing the meeting time from 1pm to 6pm.
- 4A Bylaws will need to be amended if the board agrees to revised their meeting schedule.

**FISCAL INFORMATION:**

Budgeted: NO

Amount: \$0.00

GL Account: XXX.XX.XXXX

**RECOMMENDED MOTION OR ACTION:**

Staff recommends approval.

**ATTACHMENTS:**

NA