



CITY COUNCIL COMMUNICATION

DATE: October 27, 2025

FROM: Donna Green, Director of Marketing and Civic Engagement

AGENDA ITEM: Consideration and possible action on renewal of agreement with First Choice Lights for 2025

SUMMARY:

- Original agreement was executed May 16, 2023
- This is the final renewal of the existing agreement
- New pricing is in compliance with original contract pricing and is right at the 20% max threshold.
- Several elements were removed to make sure city is in compliance with purchasing law and city purchase policy.

FISCAL INFORMATION:

Budgeted: Yes

Amount: \$63275.00

GL Account: 31-5270

RECOMMENDED MOTION OR ACTION:

Staff recommends that the contract with First Choice Lights be renewed for the 2025 season and that the City Manager be authorized to sign the renewal agreement.

ATTACHMENTS:

- Request to renew
- Original contract
- Invoice for 2025 decorations