



CITY COUNCIL COMMUNICATION

DATE: November 17, 2025

FROM: Kelly Edwards, City Secretary

AGENDA ITEM: Consideration and possible action on a contract with Granicus and the Delcom Group providing for live-streaming and recording of Council meetings, and authorizing the City Manager to execute the agreements.

SUMMARY:

- Per Council direction, Administration worked with Granicus and the Delcom Group to obtain pricing for audio and visual equipment to record and live-stream City Council meetings.
- Live-streaming City Council meetings will enhance public engagement and increase government transparency by providing timely access to Council discussions and legislative actions. The live-stream will include Closed Captioning for accessibility.
- Implementation of live-streaming will require the purchase and installation of cameras from Granicus and audio equipment from the Delcom Group. This includes all necessary cabling, configuration, and setup.
- During each live-streamed meeting, Granicus will provide a live editor to manage the stream. After the meeting, the editor will process the video and link each agenda item for easy public navigation—allowing viewers to watch specific items or the full meeting. (This process is currently handled manually by staff after meetings are posted to YouTube.)
- The City will also create a dedicated webpage where the public can access the live-stream of City Council meetings.
- Duran Photography currently videos the Council meeting, which are then uploaded to YouTube for viewing after the meeting.

FISCAL INFORMATION:

- The total cost to implement live-streaming and recording of City Council meetings includes equipment, setup, and software from Granicus and the Delcom Group.
- This project was approved as a capital expenditure in the FY 2025–2026 Budget under Line Item 100-10-6105. The one-time cost is not to exceed \$165,000.
- Granicus' ongoing cost will be for subscription services as follows: Year-2 \$27,210.23 and Year-3 \$29,114.96.

RECOMMENDED MOTION OR ACTION:

Approve the agreements that allow for the purchase of equipment and live-streaming of Council meetings, or continue with Duran Photography recording Council meetings and posting those videos 24-48 hours after the meeting.

ATTACHMENTS:

Granicus quote
Delcom Group quote