

# **CITY COUNCIL**

## **MEETING MINUTES**

**JULY 15, 2024, 6:00 PM**

**CITY COUNCIL REGULAR MEETING**

**HISTORIC CHURCH BUILDING - 403 N 7TH STREET, SANGER, TEXAS**



### **CALL THE WORK SESSION TO ORDER AND ESTABLISH A QUORUM**

Mayor Muir called the work session to order at 6:00 p.m.

### **COUNCILMEMBERS PRESENT**

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

### **COUNCILMEMBERS ABSENT**

Councilmember, Place 3	Dennis Dillon
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### **STAFF MEMBERS PRESENT:**

City Manager John Noblitt, City Secretary Kelly Edwards, City Attorney Hugh Coleman, Chief Financial Officer Clayton Gray, Director of Public Works Jim Bolz, Marketing and Civic Engagement Director Donna Green, Parks & Recreation Director Ryan Nolting, Director of Human Resources and Special Projects Jeriana Staton-Hemb, Electric Director Ronnie Grace, Library Director Laura Klenke, and Police Chief Tyson Cheek.

### **DISCUSSION ITEMS**

1. Presentation and discussion regarding the City of Sanger's 2024-2025 Annual Budget.

Director Gray provided a presentation and overview of the 2024-2025 Fiscal Year budget.

Discussion ensued regarding utility service to City facilities, keeping the tax rate, 4A & 4B expenses, and Capital Projects.

## **OVERVIEW OF ITEMS ON THE REGULAR AGENDA**

The City Manager answered questions for Item 11, regarding the Bolivar CCN transfer.

## **ADJOURN THE WORK SESSION**

There being no further business, Mayor Muir adjourned the work session at 6:49 p.m.

## **CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM**

Mayor Muir called the regular meeting to order at 7:00 p.m.

## **COUNCILMEMBERS PRESENT**

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

## **COUNCILMEMBERS ABSENT**

Councilmember, Place 3	Dennis Dillon
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## **STAFF MEMBERS PRESENT:**

City Manager John Noblitt, City Secretary Kelly Edwards, City Attorney Hugh Coleman, Chief Financial Officer Clayton Gray, Director of Public Works Jim Bolz, Parks & Recreation Director Ryan Nolting, Electric Director Ronnie Grace, Municipal Court Administrator Christy Dyer, and Police Chief Tyson Cheek.

## **INVOCATION AND PLEDGE**

Councilmember Gann gave the Invocation. The Pledge of Allegiance was led by Councilmember Bilyeu.

## **CITIZENS COMMENTS**

Deborah Roeder spoke regarding minor repairs, such as painting lines for tennis and pickleball, on the tennis courts located on Freese.

## **REPORTS**

2. Annual presentation and overview of the Municipal Court.

Director Dyer provided a presentation and overview of the Municipal Court.

Discussion ensued regarding the ticket writer efficiencies, Clerk, Judge, and Prosecutor training.

## **CONSENT AGENDA**

3. Consideration and possible action on the minutes from the June 26, 2024, meeting.
4. Consideration and possible action on the minutes from the July 1, 2024, meeting.
5. Consideration and possible action on Resolution 2024-09, appointing Municipal Court Clerk and Deputy Court Clerk.
6. Consideration and possible action on Resolution 2024-10, appointing Municipal Court Judge and Alternate Municipal Court Judge.
7. Consideration and possible action on entering into an agreement with KSA Engineers, INC to perform a lead and copper service line inventory; and, authorize the City Manager to execute said agreement.
8. Consideration and possible action on Interlocal Cooperation Agreement between Denton County and the City of Sanger Police and Fire Departments for the use of Denton County Radio Communications System.
9. Consideration and possible action on purchasing two (2) Padmounted PME-9 Switchgears and two (2) Transformer Pads from Techline Inc. for the Belz Road Retail Addition and authorizing the City Manager to execute the agreement and all necessary documents.
10. Consideration and possible action on the new Downtown Park conceptual design by MHS Planning & Design.
11. Consideration and possible action on an agreement with Bolivar Water Supply Corporation (WSC) for the transfer of 2.4 acres located within Bolivar WSC's Water Certificate of Convenience and Necessity (CCN) into the City of Sanger's Water CCN; and, authorize the City Manager to execute said agreement.

Motion to approve made by Councilmember Barrett, Seconded by Councilmember Gann.

Ayes: Barrett, Bilyeu, Chick, and Gann.

Nays: None

Motion passed unanimously.

## **ACTION ITEMS**

12. Consideration and possible action on Purchasing Electric Meters from Aqua-Metric Sales Company and authorizing the City Manager to execute said agreement and all necessary documents.

Director Grace provided an overview of the item.

Discussion ensued regarding the need for future developments and the delay due to supply chain issues.

Motion to approve made by Councilmember Chick, Seconded by Councilmember Gann.

Ayes: Barrett, Bilyeu, Chick, and Gann.

Nays: None

Motion passed unanimously.

13. Consideration and possible action on entering into an agreement for engineering services with Plummer Associates, INC. for the purpose of adding an additional turbo blower and providing a technical memorandum for expansion to the Wastewater Treatment Plant; and, authorize the City Manager to execute said agreement.

Director Bolz provided an overview of the item and the need for future developments.

Discussion ensued regarding TCEQ threshold requirements, engineering costs, installation costs, and that the project will be bid out.

Motion to approve made by Councilmember Bilyeu, Seconded by Councilmember Barrett.

Ayes: Barrett, Bilyeu, Chick, and Gann.

Nays: None

Motion passed unanimously.

14. Consideration and possible action on entering into an agreement with KSA Engineers, INC to perform a wastewater treatment plant site selection and water servicing study; and, authorize the City Manager to execute said agreement.

Director Bolz provided an overview of the item.

Discussion ensued regarding the size and location of the facility, future growth, phasing in a new plant, and the Railroad lift station.

Motion to approve made by Councilmember Bilyeu, Seconded by Councilmember Gann.

Ayes: Barrett, Bilyeu, Chick, and Gann.

Nays: None

Motion passed unanimously.

## **FUTURE AGENDA ITEMS**

Councilmember Bilyeu inquired about the dates for the upcoming Governance training.

Councilmember Chick requested a copy of Bond fund expenditures and any remaining funds.

Councilmember Barrett requested an email updating the status/process regarding the Senior Center building.

## **INFORMATIONAL ITEMS**

15. Update to Atmos Energy Corporation's Conservation and Energy Efficiency Tariff - June 25, 2024
16. Atmos Rider GCR - Rate Filing Docket No. 10170, June 25, 2024

## **ADJOURN**

There being no further business, Mayor Muir adjourned the meeting at 7:51 p.m.

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Thomas E. Muir, Mayor

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Kelly Edwards, City Secretary