



## LIBRARY BOARD COMMUNICATION

**DATE:** May 24, 2023  
**FROM:** Laura Klenke, Library Director  
**AGENDA ITEM:** Consideration and possible action on revising the library's hotspot lending policy

**SUMMARY:**

- Our Emergency Connectivity Fund (ECF) grant will be expiring in June. We will no longer be able to offer all ten hotspots to our patrons. We will be reducing our number of available hotspots to five. This change will be effective this June, and remain throughout the next budget year.
- Due to the changes in hotspot availability, we have some concerns about availability for our patrons. In our current policy there is no mention of renewals or a waiting period before checking out a hotspot after reaching the max renewals. We have experienced some issues relating to renewals. Our patrons and staff would benefit from a clearer policy.

**FISCAL INFORMATION:**

Budgeted: YES/NO

Amount: \$0.00

GL Account: XXX.XX.XXXX

**RECOMMENDED MOTION OR ACTION:**

Staff recommends revising the current policy and agreement to include a renewal limit and possible waiting period after max renewals have been reached.

**ATTACHMENTS:**

N/A