



LIBRARY BOARD COMMUNICATION

DATE: May 24, 2023

FROM: Laura Klenke, Library Director

AGENDA ITEM: Consideration and possible action on approving a flat fee for inter-library loans (ILL).

SUMMARY:

- While we make every effort to fill patron requests, given the recent departure of four North Texas Library Consortium Libraries (NTLC) has limited our ability. We anticipate using inter-library loan to fill these requests. We want to remove some of the barriers to using our inter-library loan service. We typically can request materials to be delivered through our courier service. We charge \$1 for these types of loans. However, some materials may only be available through the postal service. We inform patrons of the possible costs for postage, and charge the patron upon receipt of the item.
- We will be reapplying for ILL reimbursement from the state library in July. We participated in the program years ago. The state library will reimburse a flat amount us for each ILL loan request we make. The reimbursements will be for last fiscal year 21-22.

FISCAL INFORMATION:

Budgeted: YES/NO

Amount: \$0.00

GL Account: XXX.XX.XXXX

RECOMMENDED MOTION OR ACTION:

Staff recommends approving a flat fee for inter-library loans and seeking possible approval from the City Manager and City Council.

ATTACHMENTS:

N/A