

LIBRARY BOARD

MEETING MINUTES

MAY 24, 2023, 7:00 PM



**LIBRARY BOARD REGULAR MEETING LIBRARY BUILDING - 501 BOLIVER STREET,
SANGER, TEXAS**

CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

Board Chair Rodgers called the meeting to order at 7:20 p.m.

COUNCILMEMBERS PRESENT

Board Member, Place 1	Vacant
Board Member, Place 2	Suzanne Sellers
Board Member Chair, Place 3	Judith Rodgers
Board Member, Place 4	Libby Dorn
Board Member, Place 5	Erica Kaufman

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT:

Laura Klenke, Librarian

CITIZENS COMMENTS

No one addressed the Board.

CONSENT AGENDA

1. Consideration and possible action on library board minutes from 9/28/22.

Motion to approve the 9/28/22 meeting minutes made by Board Member Kaufman,
Seconded by Board Member Dorn.

Voting Yea: Board Member Rodgers.

Abstaining: Board Member Sellers due to absence from 9/28/22 meeting. Motion
passed unanimously.

2. Consideration and possible action on library board minutes from 1/25/23 Motion to approve the 1/25 23 meeting minutes made by Board Member Sellers, Seconded by Board Member Dorn.
Voting Yea: Board Member Rodgers and Board Member Kaufman. Motion passed unanimously.

LIBRARIAN'S REPORT

Librarian Klenke provided an overview of the report.

Discussion ensued regarding welcoming Librarian Klenke to her new position as Sanger Library Director. Some minor discussion ensued about the increase and importance of homeschooling support. Librarian Klenke discussed the new City Performance Measures and her plan to provide data for the library.

ACTION ITEMS

3. Consideration and possible action on approving a flat fee for inter-library loans (ILL).

Discussion ensued regarding the shrinking number of Consortium Partners and the importance of providing needed materials to Sanger Public Library patrons for a flat one dollar fee regardless of postage method.

Motion to approve made by Board Member Sellers, Seconded by Board Member Kaufman. Voting Yea: Board Member Dorn and Board Member Rodgers. Motion passed unanimously.

4. Consideration and possible action on policy for Hotspot Checkout.

Discussion ensued regarding the necessary reduction of available hotspots for circulation. With a lower supply but increasing demand for hotspots there is some necessity for altering the checkout policy to address renewals and waiting periods.

Motion made by Board Member Sellers to amend Sanger Public Library Hotspot Checkout Policy bullet point number five and Sanger Public Library Hotspot Patron Agreement Form bullet point number one to add that there is a fourteen-day waiting period for rechecking hotspots after the maximum number of renewals is exceeded, Seconded by Board Member Dorn. Voting Yea: Board Member Rodgers and Board Member Kaufman.
Motion passed unanimously.

5. Presentation and Discussion or Discussion regarding long overdue materials.

Discussion ensued regarding the library no fine policy and a shift in patron behavior to keeping materials long overdue without acknowledging the impact such behavior has on other library patrons. A suggestion was made that a long overdue list could be run and patrons with long overdue items could have their checkout status reduced to one item at a time. There was further discussion about how to present the policy change and emailing or texting patrons to let them know about the consequences. Discussion tabled until next meeting.

FUTURE AGENDA ITEMS

Long overdue materials.

INFORMATIONAL ITEMS

None provided.

ADJOURN

Board member Sellers adjourned the meeting at 8:45 pm.

NOTE: The Board reserves the right to adjourn into Executive Session as authorized by Texas Government Code, Section 551.001, et seq. (The Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.087 of the Texas Open Meetings Act.

CERTIFICATION

I certify that a copy of this meeting notice was posted on the bulletin board at City Hall that is readily accessible to the general public at all times and was posted on the City of Sanger website on May 18, 2023, at 4:45 PM.

/s/ Laura Klenke

Laura Klenke, Library Director

The Library is wheelchair accessible. Request for additional accommodations or sign interpretation or other special assistance for disabled attendees must be requested 48 hours prior to the meeting by contacting the City Secretary's Office at 940.458.7930.