



## CITY COUNCIL COMMUNICATION

**DATE:** December 18, 2023

**FROM:** Ryan Nolting, Parks & Recreation Director  
Shani Bradshaw, Director of Economic Development

**AGENDA ITEM:** Consideration and possible action on a contract with MHS Planning & Design for the conceptual design of the proposed Downtown Park in an amount not to exceed \$63,550.00, and authorize the City Manager to execute the contract.

**SUMMARY:**

- The Sanger 2040 Comprehensive Plan identifies a new park in Downtown Sanger.
- August 21, City Council approved an RFQ for Conceptual Design for a new Downtown Park.
- Utilization of design services will allow for a more comprehensive and customized plan for a future downtown park.
- The Sanger Development Corporation (4B) has allocated funding for the conceptual design services.
- November 6, City Council selected MHS planning & Design as the most qualified to perform the task.

**FISCAL INFORMATION:**

Budgeted: Yes

Amount: \$63,550.00

GL Account: 76-5430

**RECOMMENDED MOTION OR ACTION:**

Discussion only

**ATTACHMENTS:**

- City Council Communication
- MHS - Contract
- Exhibit A – RFQ for a New Downtown Park
- Exhibit B – MHS response to RFQ.