



CITY COUNCIL COMMUNICATION

DATE: September 5, 2023

FROM: Alina Ciocan, Assistant City Manager; Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on authorizing staff to issue a Request for Proposals for Solid Waste and Recycling Services (RFP# 2023-05).

SUMMARY:

- The City has been contracting with Waste Connection since 2019 for solid waste and recycling services. Current contract ends December 31, 2023.
- The City would like to issue a Request for Proposals for solid waste and recycling services.
- Based on the feedback provided by City Council at the Council meeting on August 21, 2023, the following changes have been made to the RFP:
 - Page 1 – changed Proposal due date to October 3, 2023
 - Page 6 – language added to include that top Proposer(s) may be required to present to City Council prior to awarding the contract
 - Page 7 – added Customer Service as a scoring factor and adjusted the scoring points
 - Page 28 – *Section 6.02.03 Overview of Approach to Disposal and Processing Services* - added language to further request an outline of the recycling process including compliance/incentive mechanisms.
 - Page 39 – *Residential Services* - added minimum 95-gallon trash cart required; added opt-in/opt-out option for recycling services

FISCAL INFORMATION:

Budgeted: YES Amount: \$ - GL Account: -

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

- Request for Proposals – Solid Waste and Recycling Services (RFP #2023-05)