



## CITY COUNCIL COMMUNICATION

**DATE:** January 2, 2024

**FROM:** Ryan Nolting, Parks & Recreation Director, Shani Bradshaw, Economic Development Director.

**AGENDA ITEM:** Discussion on selecting Halff for conceptual designs of the proposed Porter Sports Park Phase II.

**SUMMARY:**

- The Sanger 2040 Comprehensive Plan identifies Porter Sports Park Phase II.
- October 16, City Council approved an RFQ for Conceptual Design for Porter Sports Park Phase II.
- Utilization of design services will allow for a more comprehensive and customized plan for Porter Sports Park Phase II
- The Sanger Development Corporation (4B) has allocated funding for the conceptual design services.
- There were eight proposals received.
- The scoring committee has evaluated the response per the criteria established in the RFQ.
  - Overall responsiveness and quality of the proposal in clearly stating an understanding of the project.
  - Experience and knowledge in developing similar plans by consultant personnel who will be directly involved with the project.
  - The experience and availability of support staff for the project.
  - The ability to complete the plan within the given timeframe.
  - References.
- The scoring committee has determined that Halff is the most qualified to perform the task.

**FISCAL INFORMATION:**

Budgeted: Yes

Amount:

GL Account: 76-6117

**RECOMMENDED MOTION OR ACTION:**

Discussion item only.

**ATTACHMENTS:**

- City Council Communication