



CITY COUNCIL COMMUNICATION

DATE: January 2, 2024

FROM: Ryan Nolting, Parks & Recreation Director, Shani Bradshaw, Economic Development Director.

AGENDA ITEM: Consideration and possible action on selecting Halff for conceptual designs of the proposed Porter Sports Park Phase II and authorize the City Manager to negotiate a contract.

SUMMARY:

- The Sanger 2040 Comprehensive Plan identifies Porter Sports Park Phase II.
- October 16, 2023 City Council approved an RFQ for Conceptual Design for Porter Sports Park Phase II.
- Utilization of design services will allow for a more comprehensive and customized plan for Porter Sports Park Phase II.
- The Sanger Development Corporation (4B) has allocated funding for the conceptual design services.
- There were eight proposals received.
- The scoring committee has evaluated all the responses per the criteria established in the RFQ.
 - Overall responsiveness and quality of the proposal in clearly stating an understanding of the project.
 - Experience and knowledge in developing similar plans by consultant personnel who will be directly involved with the project.
 - The experience and availability of support staff for the project.
 - The ability to complete the plan within the given timeframe.
 - References.
- The scoring committee has determined that Halff is the most qualified to perform the task.

FISCAL INFORMATION:

Budgeted: Yes

Amount:

GL Account: 76-6117

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

- City Council Communication