



CITY COUNCIL COMMUNICATION

DATE: August 7, 2023

FROM: Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on Ordinance 08-17-23 amending the Code of Ordinances, Chapter 13 Utilities, Article 13.1600 Utility Billing Procedures, Section 13.1602 When Bills Become Delinquent, Section 13.1603 Service to Be Discontinued when Delinquent, and Section 13.1606 Waiver of Late Fees and Penalties; providing for the repeal of all ordinances in conflict; providing for a severability clause; and providing a savings clause; authorizing publication; and establishing an effective date.

SUMMARY:

- This ordinance is to clarify terms for clarity and to be consistent throughout the Code.
- This ordinance does not change the amount of any fees.
- Section 13.1602
 - "Ten percent (10%) **penalty**" updated to "Ten percent (10%) **late fee**"
- Section 13.1603
 - Item (a)
 - "A fee as set **faith**" updated to "A **service** fee as set **forth**"
 - "Customers whose service has been discontinued" updated to "Customer whose service has been **set to be** discontinued"
- Section 13.1606
 - Title "Waiver of Late Fees **and Penalties**" retitled "Waiver of Late Fees"

FISCAL INFORMATION:

Budgeted: NO

Amount: N/A

GL Account: N/A

RECOMMENDED MOTION OR ACTION:

- Staff recommends approval of Ordinance 08-17-23

ATTACHMENTS:

- Ordinance 08-17-23