



CITY COUNCIL COMMUNICATION

DATE: January 6, 2025
FROM: Laura Klenke, Library Director
AGENDA ITEM: Consideration and possible action on adopting a revised library behavior policy.

SUMMARY:

- The library board approved updates to our circulation policies to remain consistent with other library material policies, such as our hot spot policy. The board also approved changes to our circulation limits, increasing the number of DVD and TV series checkouts, to possibly offset the decline in the circulation of DVDs and Blurays.
- To remain consistent with our hot spot policy, we updated our requirements for Launchpad checkouts, from a card in good standing for 6 months, to 3 months.
- DVD limits for an adult card changed from 6 DVDs to 8 DVDs and from one season checkout at a time to two seasons at a time. DVD limits for children's cards will increase from 2 DVDs to 3 DVDs at checkout.

FISCAL INFORMATION:

Budgeted: YES/NO

Amount: \$0.00

GL Account: XXX.XX.XXXX

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

LOAN POLICIES Revised 12-3-24.docx
Launchpad Checkout Policy Revised 12-3-24.docx