



CITY COUNCIL COMMUNICATION

DATE: September 3, 2024

FROM: Clayton Gray, Chief Financial Officer

AGENDA ITEM: Consideration and possible action on Ordinance 09-15-24 amending the fee schedule by removing the Fee Schedule, Appendix A, from the Code of Ordinances and adopting a new fee schedule by ordinance.

SUMMARY:

- In the past, the City has only updated the fee schedule one item at a time as needed.
- It is common practice for cities to review and amend their fee schedule annually in conjunction with adopting the annual budget.
- Over the past year, staff has evaluated the City's fee schedule and recommended updating the schedule. This is the first full-scale review of the fee schedule as a whole.
- Ordinance 09-15-24 includes a new updated schedule for all fees. The updates to the schedule include:
 - Simplifying and combining some sports fees for the Parks Department
 - Updating some development fees for Development Services to ensure the fees cover the associated costs.
 - Adopting the water and electric service fees included in the 2023 utility rate study from NewGen Strategies and Solutions.
- House Bill (HB) 1922:
 - Approved in 2023 legislative session and signed into law on May 24, 2023
 - Effective on January 1, 2024
 - Any building permit fee is abolished on the 10th anniversary after the date the fee is adopted or most recently reauthorized unless the governing body that adopted or reauthorized the fee:
 - Holds a public hearing on the reauthorization of the fee; and
 - Reauthorizes the fee by vote of the governing body
- The ordinance also allows the City Council to pass all future adoptions of the fee schedule by resolution.

FISCAL INFORMATION:

Budgeted: N/A

Amount: N/A

GL Account: N/A

RECOMMENDED MOTION OR ACTION:

- Staff recommends approval of Ordinance 09-15-24.

ATTACHMENTS:

- Ordinance 09-15-24
- Attachment A, Fee Schedule
- Detailed list of fee schedule updates