

# CITY COUNCIL

## MEETING MINUTES

FEBRUARY 20, 2024, 6:00 PM

CITY COUNCIL REGULAR MEETING

HISTORIC CHURCH BUILDING - 403 N 7TH STREET, SANGER, TEXAS



### CALL THE WORK SESSION TO ORDER AND ESTABLISH A QUORUM

Mayor Muir called the work session to order at 6:01 p.m.

### COUNCILMEMBERS PRESENT

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 3	Dennis Dillon
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

### COUNCILMEMBERS ABSENT

None

### STAFF MEMBERS PRESENT:

City Manager John Noblitt, Assistant City Manager Alina Ciocan, City Secretary Kelly Edwards, Finance Director Clayton Gray, Parks & Recreation Director Ryan Nolting, Director of Human Resources and Special Projects Jeriana Staton, Director of Economic Development Shani Bradshaw, Fire Chief David Pennington, Assistant Fire Chief Casey Welborn, and Police Lieutenant Justin Lewis.

### DISCUSSION ITEMS

1. Presentation and overview of the Annual Financial Report and related audit by BrooksWatson & Co. for the fiscal year ending September 30, 2023.

Director Gray introduced John Watson, who provided a presentation and overview of the audit.

Discussion ensued regarding pension liability, TMRS contributions, percentage of COLA for retirees, bond fund expenditures, deposits from Developers, audit adjustments, internal control measures, and policy recommendations.

2. Discussion on a contract with Halff Associates, Inc for the conceptual design of the proposed Porter Sports Park Phase II in an amount not to exceed \$80,500.

Director Bradshaw provided an overview of the item, including the scope of services and funding the 4B Development Board will provide.

Discussion ensued regarding the timeframe for meeting with citizens and stakeholders, the length of the project, connecting both sides of Porter Park, and the existing park acreage.

## **OVERVIEW OF ITEMS ON THE REGULAR AGENDA**

No additional discussion.

## **ADJOURN THE WORK SESSION**

There being no further business, Mayor Muir adjourned the work session at 6:50 p.m.

## **CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM**

Mayor Muir called the regular meeting to order at 7:00 p.m.

## **COUNCILMEMBERS PRESENT**

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 3	Dennis Dillon
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

## **COUNCILMEMBERS ABSENT**

None

## **STAFF MEMBERS PRESENT:**

City Manager John Noblitt, Assistant City Manager Alina Ciocan, City Secretary Kelly Edwards, Finance Director Clayton Gray, Controller Danielle Stanford, Parks & Recreation Director Ryan Nolting, Director of Human Resources and Special Projects Jeriana Staton, Director of Economic Development Shani Bradshaw, Director of Public Works Jim Bolz, Fire Chief David Pennington, Assistant Fire Chief Casey Welborn, and Police Lieutenant Justin Lewis, and Municipal Court

Administrator Christy Dyer.

## **INVOCATION AND PLEDGE**

Councilmember Dillon gave the Invocation. The Pledge of Allegiance was led by Councilmember Gann.

## **CITIZENS COMMENTS**

No one addressed the Council.

## **REPORTS**

3. Presentation of Fire Services, including but not limited to an overview of the operations, staff, and needs.

Fire Chief Pennington provided a presentation and overview of Fire & EMS services.

Discussion ensued regarding the rolling stock, the new Medic that was purchased, a future station, and the new ladder truck, which should be delivered in November.

## **CONSENT AGENDA**

4. Consideration and possible action on the minutes from the February 2, 2024, meeting.
5. Consideration and possible action on the minutes from the February 3, 2024, meeting.
6. Consideration and possible action on the minutes from the February 5, 2024, meeting.
7. Consideration and possible action on a contract with Halff Associates, Inc for the conceptual designs of the proposed Porter Sports Park Phase II in an amount not to exceed \$80,500, and authorize the City Manager to execute the contract.
8. Consideration and possible action on a Revised Interlocal Cooperation Contract (ICC) with the Texas Department of Public Safety for the FTA Program.
9. Consideration, acknowledgement, and acceptance of the annual financial report and related audit by BrooksWatson & Co. for the fiscal year ending September 30, 2023.
10. Consideration and possible action on the TXShare Interlocal Cooperation Agreement between the North Central Texas Council of Governments and the City of Sanger and authorize the City Manager to execute the agreement.

Motion to approve made by Councilmember Bilyeu, Seconded by Councilmember Barrett.

Voting Yea: Councilmember Chick, Councilmember Dillon, and Councilmember Gann.  
Motion passed unanimously.

## **ACTION ITEMS**

11. Consideration and possible action on authorizing staff to issue a Request for Application (RFA) for a Bank Depository.

Director Gray provided an overview of the item.

Discussion ensued regarding depositories, investments with other financial institutions, and publication of the RFA.

Motion to approve made by Councilmember Barrett, Seconded by Councilmember Dillon.

Voting Yea: Councilmember Bilyeu, Councilmember Chick, and Councilmember Gann.  
Motion passed unanimously.

12. Consideration and possible action on the purchase of 117 water meters and radio transmitters ranging in size from 1" to 4" as part of the implementation of the city-wide AMI/meter replacement project; and authorize the City Manager to execute said agreement.

Director Bolz provided an overview of the item.

Discussion ensued regarding the meters used by residential and commercial customers, the number of meters that will be replaced, and the installation performed by a third party.

Motion to approve made by Councilmember Barrett, Seconded by Councilmember Bilyeu.

Voting Yea: Councilmember Chick, Councilmember Dillon, and Councilmember Gann.  
Motion passed unanimously.

13. Consideration and possible action on authorizing the City Manager to execute a contract with Ana Site Construction for relocation of water and sewer utilities and associated betterments for the I-35 Expansion Project.

Director Bolz provided an overview of the item and the company.

Discussion ensued regarding the bid breakdown, the project timeframe, betterments, TxDOT reimbursement, and moving and relocating the utilities.

Motion to approve made by Councilmember Bilyeu, Seconded by Councilmember Gann.

Voting Yea: Councilmember Barrett, Councilmember Chick, and Councilmember Dillon.  
Motion passed unanimously.

## **FUTURE AGENDA ITEMS**

No additional requests.

## **INFORMATIONAL ITEMS**

14. Financial Statements November 2023 and December 2023
15. Disbursement Report December 2023 and January 2024

## **ADJOURN**

There being no further business, Mayor Muir adjourned the meeting at 8:00 p.m.

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Thomas E. Muir, Mayor

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Kelly Edwards, City Secretary