



CITY COUNCIL COMMUNICATION

DATE: May 4, 2026

FROM: Clayton Gray, Chief Financial Officer

AGENDA ITEM: Consideration and possible action authorizing a one-time payment to employees of accrued comp time balances.

SUMMARY:

- Staff requests authorization to pay out all outstanding compensatory time balances.
- The revised personnel policy removes the option to earn compensatory time.
- Staff recommends paying out all existing comp time hours to eliminate the associated liability.
- The current liability for accrued comp time, at today's rates, is \$25,516.

FISCAL INFORMATION:

The current value of employee compensatory time balances is \$25,516. Associated payroll costs include \$1,952 for FICA and \$3,292 for TMRS. This one-time payout can be accommodated within the existing annual personnel budget.

RECOMMENDED MOTION OR ACTION:

- Staff recommends approval.

ATTACHMENTS:

- N/A