



BUDGET TRANSFER REQUEST

Budget Transfers are used only to transfer appropriations between line items within a department, not to increase the departmental budget or transfer appropriations between departments.

Requesting Department: 4B

Reason for budget transfer request: Per request of 4B board, transfer funds for the Property Enhancement Incentives Program

G/L Account: <u>42-76-5603</u>	Amount: <u>25,000</u>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: <u>42-76-5601</u>	Amount: <u>25,000</u>	Increase: <input type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
G/L Account: _____	Amount: _____	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>

Requested by: Shani Bradshaw 06/28/2022
Department Head Date

Approved by: _____
City Manager Date

Transfer made by: _____
Finance Director Date