



CITY COUNCIL COMMUNICATION

DATE: January 5, 2025
FROM: Laura Klenke, Library Director
AGENDA ITEM: Consideration and possible action on adopting updated library card requirements

SUMMARY:

- To remain consistent with our updated collection development policy that was approved by council on (6/2/25) we have updated the eligibility and age requirements for cardholders. The new policy has clearer language outlining acceptable forms of identification, age requirements and responsibilities of cardholders.
- Minors 17 and under will be required to have parental or guardian consent. Parents/guardians must have a valid library card in good standing before applying for a library card for a minor. The parent/guardian will be the primary account holder and assumes responsibility for Library usage and any linked accounts including fines, fees, materials or damages to library property.

FISCAL INFORMATION:

Budgeted: YES/NO

Amount: \$0.00

GL Account: XXX.XX.XXXX

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

Updated library card eligibility and age requirements 11-4-25.docx