



## CITY COUNCIL COMMUNICATION

**DATE:** January 5, 2025

**FROM:** Laura Klenke, Library Director

**AGENDA ITEM:** Consideration and possible action on adopting updated library card requirements

**SUMMARY:**

- To remain consistent with our updated collection development policy that was approved by council on (6/2/25) we have updated the eligibility and age requirements for cardholders. The new policy has clearer language outlining acceptable forms of identification, age requirements and responsibilities of cardholders.
- Minors 17 and under will be required to have parental or guardian consent. Parents/guardians must have a valid library card in good standing before applying for a library card for a minor. The parent/guardian will be the primary account holder and assumes responsibility for Library usage and any linked accounts including fines, fees, materials or damages to library property.

**FISCAL INFORMATION:**

Budgeted: YES/NO

Amount: \$0.00

GL Account: XXX.XX.XXXX

**RECOMMENDED MOTION OR ACTION:**

Staff recommends approval.

**ATTACHMENTS:**

Updated library card eligibility and age requirements 11-4-25.docx