

	CITY OF SANGER	Parks & Recreation Department 201 Bolivar St Sanger, Texas 76266 940.458.2718
	SPECIAL EVENTS APPLICATION	

This application will either be approved, approved with conditions, denied, or more information will be requested within twenty (20) business days of submission to the Parks and Recreation Department. Due to the nature of some events, additional information may be requested. Application must be submitted no less than thirty (30) days prior to the event. In the event of a street closure, applications must be submitted no less than forty-five (45) days in advance.

APPLICANT INFORMATION

Date: 12/08/2025

Contact Name: Debbie Reaves Contact Address: 300 Bolivar St., Sanger, TX 76266

Mailing Address: Same

Phone # 940-458-7702 Fax # _____

Cell # 940-222-9440 E-mail chamber@sangertexas.com

Approval Of Property Owner: Uptown Brewery Phone # (940) 398-6679

SPONSORING ORGANIZATION INFORMATION

Name: Sanger Chamber of Commerce Address: 300 Bolivar St Sanger TX 76266

Head Of Organization: Carie Roy, President Phone # (940) 395-0237

EVENT LOCATION AND DESCRIPTION

Name of Event: ~~BBQ Cookoff~~ BBQ Rib Cook off

Frequency of Event: ☒ Annual ☐ One Time Only ☐ Other

Event Location: Uptown Brewery Site Plan Required: Yes / No

Name of Property Owner: Todd Bensun Address: 204 Bolivar St Sanger, TX 76266

Hours of Operation: From: 11 AM / PM To: 12 AM / PM

Start Date: 02 / 07 / 2026 End Date: 02 / 07 / 2026 From: 12 PM To: 10 PM
6:00pm

TYPE OF EVENT

DETAILED DESCRIPTION OF EVENT: BBQ@ Rib Cookoff

Event times are: cook time starts @ 1:30pm

Awards @ 4:30pm

Hope to have 25-30 cooks

EXPECTED ATTENDANCE: 400

ROAD CLOSURE REQUESTED: ☒ Yes / ☐ No If the applicant is requesting closure of city roads a site plan will need to be submitted with the application to include roads that the applicant suggests to have closed during the event.

IS THE USE OF ALCOHOL BEING REQUESTED: ☒ Yes / ☐ No If the applicant is requesting to sell, distribute, consume, or possess alcoholic beverages on any city-owned property, approval by the City Council is required and all TABC regulations must be met. Copies of valid TABC permits and or licenses used must be submitted at the time of the application.

Applicants Signature

Debbie Reaux

Date:

12/15/2025

CITY PERSONNEL USE ONLY

Route to each department for recommendation/approval:

Public Works:

J. Smith

☒ Recommended / ☐ Not Recommended Date: 12-16-25

Police Department:

V. L. Clark

☒ Recommended / ☐ Not Recommended Date: 12/16/25

Parks Department:

R. N.

☒ Recommended / ☐ Not Recommended Date: 12/16/25

Fire Department:

Casey Wellborn

☒ Recommended / ☐ Not Recommended Date: 12-16-25

Street Department:

J. Smith

☒ Recommended / ☐ Not Recommended Date: 12-16-25

Electric Department:

R. N.

☒ Recommended / ☐ Not Recommended Date: 12-16-25

City Manager:

Approved/Not Approved Date: _____

DATE RECEIVED / /

PERMIT:

☐

APPROVED

☐

DENIED

SIGNATURE OF OFFICIAL: _____

DATE:

 / /

ADDITIONAL COMMENTS:

P.O. requires one additional officer, paid for by event organizer.
Plastic cups are required, Limit two per person at one time.

APPLICANT RESPONSIBILITIES

- A. The applicant will clean the grounds, remove equipment, and restore the permitted site by 12:00 p.m. of the day after the event. The sale of goods, food, beverages, or other such items on City property can be authorized only in the absence of a concessionaire in the permitted site or his inability to supply the needs of the proposed activity.
- B. Adequate security for crowd control must be provided by the applicant.
- C. The applicant will not nail, staple, or otherwise attach any event-connected signs to any guard post, signpost, utility pole, or tree.
- D. Applicant will furnish a map showing the area where the special event is to be conducted. Events that require street closures will need a map/site plan submitted with the application. The applicant must submit a site plan to indicate the number of vehicles, animals, participants, route, etc., for consideration, if applicable to the event.
- E. Alcoholic beverages are prohibited on public property unless approved by the Sanger City Council in accordance with the City's Special Event Ordinance.
- F. An applicant for a special event permit shall execute a written release of liability and agreement to indemnify the city and its officers and employees against all claims of injury or damage to persons or property, whether public or private, arising out of the special event, as contained in the application form.
- G. The event organizer, with an expected street closure, shall notify all residences and businesses within the street closure area.

Other conditions in connection with this event are as follows:

Additional items, agreements, and/or permits needed for the event (varied by event)

- ☐ Amusement Ride Certification of Inspection
- ☐ Certificate of Insurance with the City of Sanger as an *Additional Insured*
- ☐ Map of Streets and Pedestrian Ways

Applicant Signature: _____

Devvie Beaus

Date: _____

12/15/2025

**CITY OF SANGER
PARKS & RECREATION DEPARTMENT
SPECIAL EVENT DETAIL**

ADDITIONAL QUESTIONS (VARIED BY EVENT)

1. Will food and/or beverages be served? Yes ☒ No ☐
If yes, booths will need to be inspected. no Booths
2. Will electricity be requested on site? no
If provided by generators, please list quantity and sizes: _____
How will they be screened? _____
3. Will water be needed for this event? Yes ☐ No ☒
4. Will tents/canopies be used in conjunction with event? Yes ☐ No ☒
If yes, how many? _____ Will the tents(s) have sides? Yes ☐ No ☐
If yes, how many sides will be closed? _____ On public roadway? Yes ☐ No ☐
5. Will animals be used in conjunction with the event? Yes ☐ No ☒
If yes, how many? _____
6. Proposed parking locations and number of parking spaces provided: _____
Dunkin on Belvue St.
7. Will signage be used in conjunction with the event? Yes ☐ No ☒
If yes, the size and location(s) of the signage must be indicated on the Site Plan.
8. Will loudspeakers be used in conjunction with the event? Yes ☐ No ☒
If yes, what are the hours of use of the loudspeakers? _____ AM / PM to _____ AM / PM
Location(s) and the positioning of the loudspeakers must be indicated on Site Plan.
9. If applicant is requesting to sale, distribution or consume alcoholic beverages on city property, all Texas Alcohol and Beverage Commission (TABC) permits will be required before City Council approval.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sanger Insurance 807 N 5th Street P. O. Box 9 Sanger TX 76266	CONTACT NAME: Jodie Miller PHONE (A/C, No, Ext): (940) 458-7434 FAX (A/C, No): (940) 458-3438 E-MAIL ADDRESS: jodie@sangerinsurance.com
INSURED Sanger Chamber of Commerce 300 Bolivar St Sanger TX 76266	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Co. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** CL25121502062**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			PHPK2687304-013	05/17/2025	05/17/2026	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

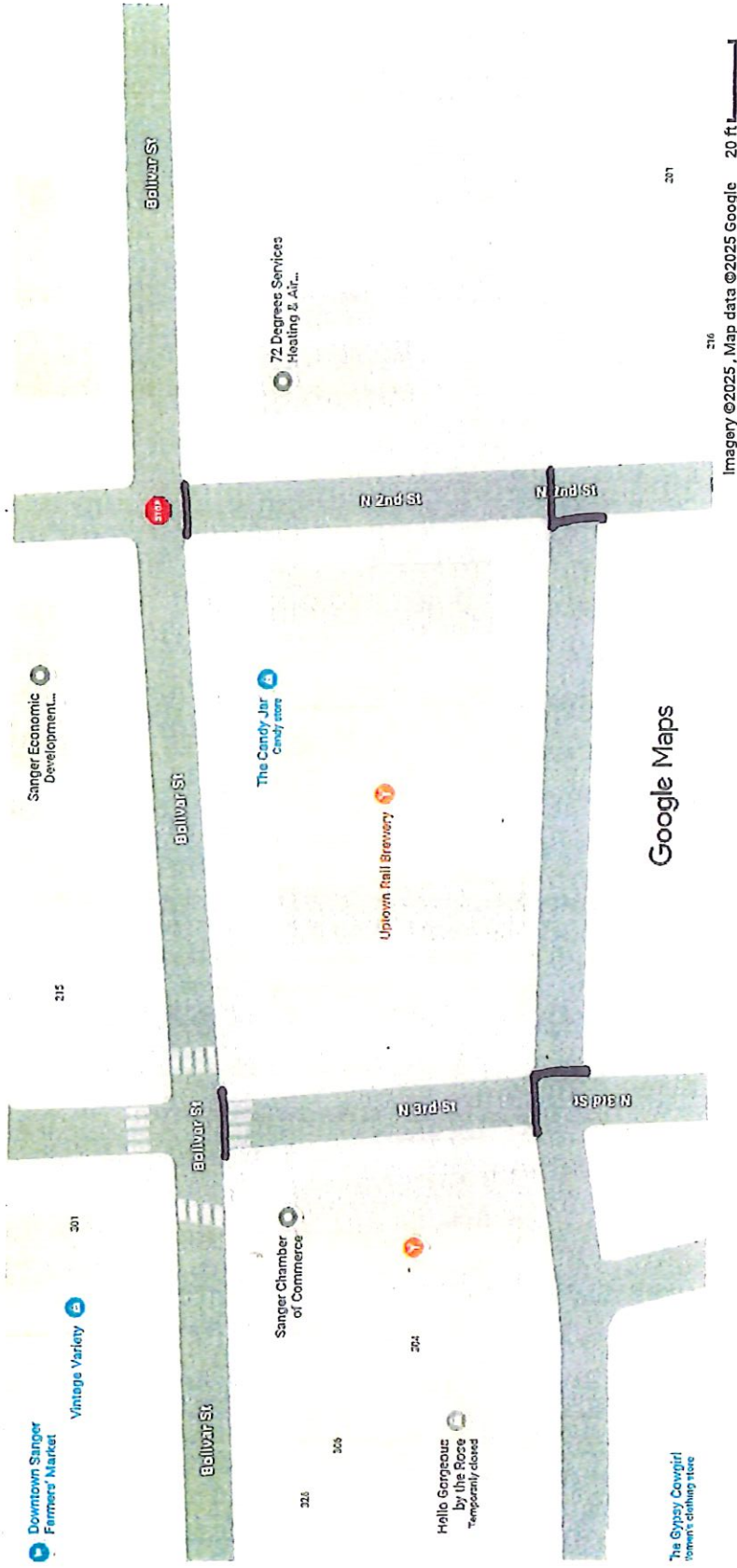
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Sanger PO Box 1729 502 Elm St Sanger TX 76266	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Google Maps



Close 3rd Street at Bolivar & Cherry Sts
Close 2nd Street at Bolivar & Cherry Sts
Close Cherry St at 2nd & 3rd Sts.
Time of closure ~~12:30 pm~~ **12 pm**
Time of reopening 6:00 pm.

