



# STAFF REPORT

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<b>Meeting Type:</b>	City Council
<b>Meeting Date:</b>	April 21, 2025
<b>From:</b>	Patrick Depa, Senior Planner
<b>Subject:</b>	Scales Avenue Road Closure Request – Mount Hood Farmers Market (AntFarm)

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## DECISION TO BE MADE:

Whether to approve the Scales Avenue road closure associated with the Mount Hood Farmers Market for multiple dates as outlined in Exhibit A.

## APPLICABLE COUNCIL GOAL:

(none)

## BACKGROUND / CONTEXT:

Per Sandy Municipal Code 12.02.030, "The City has jurisdiction and exercises regulatory management over all rights-of-way within the City under authority of the City Charter and state law."

The requested road closure is for multiple dates throughout the summer from May 16, 2025, to October 17, 2025. The road closure will only be active on the Friday's that fall between the above said dates from 1:15 pm to 7:15 pm.

Staff received a temporary land use application and other related materials on April 1, 2025, requesting approval of the Mount Hood Farmers Market to be held every Friday from 2 pm to 7 pm in downtown Sandy to the east of the AntFarm building at 38600 Proctor Blvd. The road closure is a continuation of the expanding popularity of the Mount Hood Farmers Market and the expected number of participants, booths, vendors, and visitors.

The applicant is proposing the following during this event:

- Large tent will be installed for the Mount Hood Farmers Market season
- Additional ten-foot by ten-foot vendor booth areas for single dates or full season attendance
- Two temporary food carts as well as other vendors that are selling packaged food
- Music – invitation to local and regional musicians
- Power of Produce (POP) – AntFarm volunteers commit to teaching children healthy eating
- Sustainable Living Classes two times a month covering recycling, reuse, and gardening

The applicant submitted an application, road closure request, site plan, narrative, insurance coverage, and owner authorization. These submittals are provided as exhibits to this staff report.

**KEY CONSIDERATIONS / ANALYSIS:**

City policy/practice is to require City Council approval for all road closures within the downtown core. Additionally, applicants must receive [right-of-way permit](#) approval from the Public Works Department.

**BUDGET IMPACT:**

(none)

**RECOMMENDATION:**

Approve the temporary road closure of Scales Avenue from 1:15 pm to 7:15 pm for each Friday from May 16, 2025, to October 17, 2025, for File No. 25-013 TEMP Mount Hood Farmers Market following all the requirements set forth by the City of Sandy Public Works Department. This application meets the general requirements of the Development Code Section 17.74.60 (A) (Temporary Uses) and promotes a desirable event in downtown Sandy.

**SUGGESTED MOTION LANGUAGE:**

"I move to approve the Scales Avenue road closure in conjunction with land use File No. 25-013 TEMP – Mount Hood Farmers Market from 1:15 pm – 7:15 pm for each Friday from May 16, 2025, to October 17, 2025."

**LIST OF ATTACHMENTS / EXHIBITS:**

- Exhibit A. Land Use Application, owners' authorization, narrative, and site plan
- Exhibit B. Road Closure Request Letter
- Exhibit C. Fire Marshal email approval
- Exhibit D. Certificate of Liability Insurance coverage and ODOT Permit request