



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, June 14, 2023 Virtual 6:00 PM

BOARD MEMBERS PRESENT: Don Robertson, Board Member, David Breames, Board Member, Will Toogood, Board Member, and Ryan Aultman, Board Member

BOARD MEMBERS ABSENT: Alexandria Gale, Board Member, Upekala Wijayratne, Board Member, and Kimberly Seigel, Board Member

STAFF PRESENT: Rochelle Anderholm-Parsch, Parks and Recreation Director and Laurie Smallwood, Council President

MEDIA PRESENT:

1. MEETING FORMAT NOTICE

This meeting will be conducted in an online format via zoom. The Parks Board will be present via zoom. Members of the public have the choice to view and participate in the meeting online via Zoom.

To attend the meeting online via Zoom

<https://us02web.zoom.us/j/86840751408?pwd=M1FWN1FGMHVwRHEydU5KSndhcWlXZz09>

Meeting ID: 868 4075 1408

Passcode: 990617

Please also note the public comment signup process below.

2. Roll Call

Staff Present:

Chelsea Jarvis, Executive Assistant

Tiana Rundell, Parks Manager

John Wallace, Center Manager

Guest presenters:

Kurt Lango, Lango Hansen Landscape Architects

Carly Boise, Lango Hansen Landscape Architects

3. Public Comment

The Parks & Trails Advisory Board welcomes your comments at this time.

The Board Chair will call on each person when it is their turn to speak for up to three minutes.

4. Consent Agenda

4.1. Meeting Minutes

In the beginning we had no quorum so this got moved to August- however we gained quorum part way through the meeting and circled back around to this consent agenda.

Motion to approve the May 10, 2023 Meeting minutes.

Moved by David Breames

Seconded by Ryan Aultman

Passed 4-0

5. Changes to the Agenda

6. New Business

6.1. Playground equipment for Community Campus Park and Survey

Kurt with Lango Hansen presents the playground design.

Questions ensue on the material of the slide, source of play equipment, type of rock next to the slide, and what elements are inclusive.

A discussion follows on maintenance.

Motion: After reviewing the proposal, the Parks board endorses this concept.

Moved by Will Toogood

Seconded by Ryan Aultman

Passed 4-0

6.2. Will Toogood's request for a crosswalk at Tickle Creek.

Will expresses his interest of a crosswalk being added at Tickle Creek.

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All board members present agree for the Parks Board to send a letter to Public Works about this.

7. Old Business

7.1. System Development Charges and Fee in Lieu Update

Rochelle provides an update.

Discussion ensues.

8. STAFF UPDATES

Reminder- July's Meeting has been cancelled.

Rochelle's Updates:

Cedar Ridge trail is moving along- bridge is in production.

Financial Sustainability plan will be approved after the next council meeting.

Invitation to Bid went out last week along with the pre-bid meeting. The ITB closes next week. Grant presentation is scheduled for 6/27.

John's Updates:

Park naming policy is done which means a park naming ad hoc group is needed for the Community Campus Park. Will Toogood and Ryan Aultman volunteered to participate.

Longest Day Parkway- We still need a volunteer for the PTAB booth if there is interest.

Noah's Quest, 4th of July, Mountain Fest Parade, and Concerts.

Tiana'a Updates:

Working on getting parks cleaned and ready for upcoming events.

Bridge work is happening at Meinig.

Bornstedt garden beds.

Drinking fountains have been mostly repaired.

Attended a meeting at City of Lake Oswego about maintenance.

9. Adjourn