



STAFF REPORT

Meeting Type: City Council
Meeting Date: October 20, 2025
From: Andi Howell, Transit Director
Subject: IGA Approval: Clackamas County and Sandy Transit FY26-FY27.

DECISION TO BE MADE:

Whether to authorize the City Manager to execute an Intergovernmental Agreement (IGA) between Sandy Transit and Clackamas County.

APPLICABLE COUNCIL GOAL:

- **Goal 4.1:** Continue to promote transit as a safe, efficient mode of transportation; Continue to increase ridership.

BACKGROUND / CONTEXT:

This Agreement, which has been renewed annually based on need and approved budgets since 2017, provides the basis for a cooperative working relationship for the purpose of providing administrative support to the County's Transit Services in and around the City of Sandy including the County's Mt. Hood Express ("MHX"), Villages Shuttle (VS) and Elderly and Disabled rides programs. Sandy Transit incorporates County services with the City's Sandy Area Metro (SAM) transit services for increased operational efficiencies, collaboration, and cost-effective management of both services.

The IGA has been through review by both County and City legal representation for comments and suggestions.

KEY CONSIDERATIONS / ANALYSIS:

This update to the IGA, which has been in place since 2017, renews the agreement for FY2026 and FY2027. The IGA provides revenue to the City in exchange for staff support, office and bus parking rental, and transit services provided on behalf of the County. The IGA also allows for reimbursements of expenses incurred on behalf of the County's transit services.

BUDGET IMPACT:

Transit will receive \$384,500 in revenue from the County for staff support, facility rental and parking, and demand response services. The remaining portions of the IGA (operations) are reimbursement based for expenses incurred for the County transit services. The revenue and expenses are represented in the City's BN 2026-27 budget.

RECOMMENDATION:

Transit staff recommend that the Council authorize the City Manager to execute the updated Intergovernmental Agreement (IGA) between Sandy Transit and Clackamas County as presented.

SUGGESTED MOTION LANGUAGE:

"I move to authorize the City Manager to execute the updated Intergovernmental Agreement between Clackamas County and the City of Sandy for transit services for Fiscal Year 2026 and Fiscal Year 2027, as included in the meeting packet."

LIST OF ATTACHMENTS / EXHIBITS:

- Sandy Transit and Clackamas County IGA: FY26 – FY27