



STAFF REPORT

Meeting Type: Sandy Urban Renewal Board
Meeting Date: September 3, 2024
From: Kelly O'Neill Jr., Development Services Director
Subject: Mt. Hood Cigar Company Façade Grant (Project #23-003 FAC)

DECISION TO BE MADE:

Approve or deny the expenditure of urban renewal funds for a façade grant for a new entryway for Mt. Hood Cigar Company.

BACKGROUND / CONTEXT:

This façade improvement grant was requested by the owner of the Mt. Hood Cigar Company, Christopher Bailey. Mr. Bailey is proposing a new entryway to the [existing business](#) at 37333 Highway 26.

KEY CONSIDERATIONS / ANALYSIS:

Construction of new entryways are an eligible expense in the [Façade Improvement Grant Program Guidelines](#) per Section IV. 4. The proposed improvement includes the following:

- Install a metal framed glass paneled garage door on the west elevation of the Mount Hood Cigar Company, facing the deck and Kate Schmitz Avenue.

Three contractors, Jack's Overhead Door Inc., On Point Doors NW, and Oregon City Garage Door submitted bids for the project. The low bid from Oregon City Garage Door totals \$5,250 (Exhibit B).

This site (37333 Highway 26) previously received a façade improvement grant of \$17,205. The previous grant was awarded in 2022 to add an outdoor smoking area to the west side of the building so that customers may enjoy their cigars while remaining at the business. Awarding a façade grant to the Mt. Hood Cigar Company would not violate the grant provision that no property shall receive more than two façade grants within a five (5) year period.

BUDGET IMPACT:

\$4,125 (total project cost is \$5,250)

Per the Façade Improvement Grant Program Guidelines Section V., the Urban Renewal Agency contributes \$4,000 of the first \$5,000 of the project cost, and 50 percent of the next \$45,000.

The biennium budget for 2023-2025 allocated \$400,000 to grant programs. To date, the Sandy Urban Renewal District has allocated the following:

PROJECT	COST
Sandbar BBQ ADA parking	\$9,660.00
Tollgate Inn Covered Structure renderings	\$850.50
Tollgate Inn Covered Structure	\$65,679.66
Tollgate Inn Covered Structure Change Order	\$13,135.94
Sandy Underground TI Grant	\$30,000.00
All County Surveyors Façade Grant	\$40,429.00
Demolition of Pioneer Blvd. Boarding House	\$11,200.00

TOTAL = \$170,955.10

RECOMMENDATION:

Staff recommend approval of this facade grant as it creates an entryway from the business to the seating area on the west side of the Mt. Hood Cigar Company.

LIST OF ATTACHMENTS / EXHIBITS:

Exhibit A. Façade Improvement Grant Application

Exhibit B. Bids from Contractors

Exhibit C. Clopay Garage Door Brochure

Exhibit D. Picture of Door Location at Mt. Hood Cigar Company