



# CITY COUNCIL MEETING

Monday, July 21, 2025 at 6:00 PM  
Sandy City Hall and via Zoom

## MINUTES

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### WORK SESSION – 6:00 PM

#### 1. Policy Discussion: Bike Use in City Parks

The Interim Parks and Recreation Director summarized the staff report in the meeting packet. Council discussion ensued on the following topics:

- Suggestions to adjust the terminology away from 'passive and active use.' Several alternatives were discussed; ultimately the consensus was to use 'low intensity and high intensity'
  - Consensus was also reached on a suggestion to use 'tortoise' and 'hare' images to visually communicate trail intensity
  - Discussion also occurred on suggestions to employ 'diamond' difficulty symbols
- Discussion on the need to focus on behavior rather than specific devices
- Discussion on the need to reinforce proper etiquette
- Suggestions related to proper signage to communicate the various types and intensity of trails
- Discussion related to regulations of devices on park pathways as opposed to sidewalks
- Acknowledgement of the utility of rules in the event of incidents, injuries, and/or repeat violators
- Reminder of the intention of the pump track as an 'all abilities' facility, and concern about labeling the beginner section with a 'hare' image
- Concern about overregulation and too much signage
- Input from the Police Department that rules would be used primarily for exclusions if necessary, rather than citations
- Suggestion to post language requiring users to yield to beginners
- Advantages of the flexibility inherent in Option 4 presented in the staff report
- Suggestion to simply require trail users to be cautious / slow while passing
- Discussion of protections for individuals using wheelchairs
- Suggestions for better advertisement of the Base Camp logo within the park, including stenciling of the logo onto the infrastructure
- Emphasis on the need for a Base Camp ambassador program
- Suggestion to develop Base Camp t-shirts, hoodies, etc.
- Update on efforts to install a bike repair station at the park

- Review of staff's "Proposed Safe Use of City Paths and Trails for Bikes, e-Bikes, and Scooters" language:
  - Consensus that #2 should simply be titled 'Yield' rather than 'Yield to Pedestrians'
  - Consensus that #1(b) should replace 'pedestrians' with 'other users'

## **REGULAR MEETING – 7:00 PM**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

#### **PRESENT**

Mayor Kathleen Walker  
Council President Don Hokanson  
Councilor Chris Mayton  
Councilor Laurie Smallwood  
Councilor Rich Sheldon  
Councilor Kristina Ramseyer  
Councilor Lindy Hanley

### **CHANGES TO THE AGENDA**

It was agreed that Presentations would occur before the Consent Agenda

### **PUBLIC COMMENT (3-minute limit)**

(none)

### **RESPONSE TO PREVIOUS COMMENTS**

(none)

### **PRESENTATIONS**

2. Life Saving Medal: Officer Ferguson

Acting Police Chief Craven presented the medal to Officer Ferguson. Photos were taken following the presentation.

### **CONSENT AGENDA**

3. City Council Minutes: June 16, 2025
4. Resolution 2025-25: Formalizing Utility Billing Practices for City Accounts

#### **MOTION: Adopt the consent agenda**

Motion made by Council President Hokanson, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

## **ORDINANCES**

### **5. PUBLIC HEARING: Ordinance 2025-17 - Alternative Wastewater Systems**

#### Abstentions

(none)

#### Conflicts of Interest

(none)

#### Staff Report

The staff report in the meeting packet was summarized, as were the recommendations received from the Planning Commission.

#### Public Testimony

(none)

#### **MOTION: Close the public hearing**

Motion made by Councilor Ramseyer, Seconded by Councilor Hanley.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

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#### Council Discussion

- Clarification of the recommendations received from the Planning Commission, including suggestions to add language requiring adequate cleaning of portable restrooms and suggestions to expand eligibility to businesses where the public may be received but where restroom use is not anticipated
- Questions regarding where water from drains, sinks, etc would go before a system is connected to the City's sewer system; explanations of how greywater systems would work
- Suggestion that bathrooms would likely still be required to be constructed by code (for future connection to the sewer), but that they may be required to be locked in the interim
- Note that an alternative wastewater system would have to protect against environmental contamination, and an applicant would have to explain, to the City's satisfaction, how it would do so

- Discussion of why and when businesses would be required to connect to the sewer system in the future
- Concern that many applicants would choose to pursue septic systems that they would be allowed to keep over the long term
- Concern regarding incentives and potential for businesses to avoiding paying SDCs for long periods of time
- Confusion over the definitions of greywater, wastewater, and sanitary waste in the proposed code language
- Explanation of the Council's decision making discretion in the proposed code language
- Discussion of existing code requirements for sewer line extensions
- Discussion of the Council's economic development goals, and the possibility of new big box stores being developed that would install substantial alternative systems that would be capably and responsibly managed
- Note that historically most SDC collection in Sandy has resulted from residential development
- Suggestion to place time limits on the utilization of septic systems

**MOTION: Approve the first reading of Ordinance 2025-17**

Motion made by Councilor Smallwood, Seconded by Council President Hokanson.

Voting Yea: Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

Voting Nay: Mayor Walker

**MOTION CARRIED: 6-1**

Following the vote to approve the first reading, several Councilors indicated that they believed they were voting for code language that would allow the development of large commercial development (big box stores). Staff explained that was not the case, and the Councilors asked staff to prepare ordinance changes accordingly prior to the second reading. The Mayor expressed that this uncertainty regarding the particular effects of the ordinance before the Council was the reason for her no vote.

6. **PUBLIC HEARING: Ordinance 2025-16 - Flood and Slope Hazard (FSH) Overlay District Text Amendments**

Abstentions

(none)

Conflicts of Interest

(none)

Staff Report

The staff report in the meeting packet was summarized, and it was clarified that the changes would only apply within the actual flood plain.

Public Testimony

(none)

**MOTION: Close the public hearing**

Motion made by Councilor Sheldon, Seconded by Council President Hokanson.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

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Council Discussion

- Clarification was provided regarding SMC 17.60.70(A)(1) & (2)
- It was noted that the language would only affect new construction
- Discussion ensued on the significance of the location of structures within lots
- It was noted that pending litigation and possible federal regulatory changes may affect these matters in the future
- Discussion ensued on exemption of infrastructure along Tickle Creek Trail

**MOTION: Approve the first reading of Ordinance 2025-17**

Motion made by Councilor Sheldon, Seconded by Councilor Mayton.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

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**MOTION: Approve the second reading of Ordinance 2025-17**

Motion made by Councilor Sheldon, Seconded by Councilor Mayton.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

**RESOLUTIONS**

7. Resolution 2025-26: Incorporating Food, Beverage, and Other Items into the Compensation Package for Council Positions 1, 2, and 5

The City Manager summarized the staff report in the meeting packet.

**MOTION: Adopt Resolution 2025-26**

Motion made by Councilor Sheldon, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Sheldon, Councilor Ramseyer

Voting Abstaining: Councilor Mayton, Councilor Smallwood, Councilor Hanley

**MOTION CARRIED: 4-0-3**

8. Resolution 2025-27: Incorporating Food, Beverage, and Other Items into the Compensation Package for Council Positions 3, 4, and 6

The City Manager summarized the staff report in the meeting packet.

**MOTION: Adopt Resolution 2025-27**

Motion made by Councilor Smallwood, Seconded by Councilor Mayton.

Voting Yea: Mayor Walker, Councilor Mayton, Councilor Smallwood, Councilor Hanley

Voting Abstaining: Council President Hokanson, Councilor Sheldon, Councilor Ramseyer

**MOTION CARRIED: 4-0-3**

9. Resolution 2025-28: Incorporating Food, Beverage, and Other Items into the Compensation Package for Mayor, Volunteers, and City Staff

The City Manager summarized the staff report in the meeting packet.

**MOTION: Adopt Resolution 2025-28**

Motion made by Councilor Ramseyer, Seconded by Councilor Smallwood.

Voting Yea: Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

Voting Abstaining: Mayor Walker

**MOTION CARRIED: 6-0-1**

**OLD BUSINESS**

10. Second Reading: Ordinance 2025-22 – Amending SMC Chapter 3.28 Transient Lodging Tax Rate

The Finance Director summarized the staff report in the meeting packet.

**MOTION: Approve the second reading of Ordinance 2025-22**

Motion made by Councilor Sheldon, Seconded by Councilor Mayton.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

## **NEW BUSINESS**

### **11. Contract Award: 2025 Pavement Maintenance**

The Public Works Director summarized the staff report in the meeting packet, and noted that the improvements may also have a positive impact on traffic flow along Hwy 26. It was also noted that in response to discussion during the Budget Committee process, staff plan to propose an additional paving package in 2026. The topic of possible extra spot-fix needs was also discussed, which could be funded with the savings from this contract; alternatively funding could be rolled over to a 2026 package. Details were shared on the roadbed issues on Meinig between Pioneer and Proctor.

**MOTION: Accept the low bid of \$518,766.00 with S-2 Contractors Inc. for the 2025 Pavement Maintenance Program Construction Contract, and authorize the City Manager to enter into an agreement with S-2 Contractors Inc. to complete the project**

Motion made by Councilor Sheldon, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

### **12. Contract Approval: Fiber Optic Improvements for Alder Creek, Sandercock, and Terra Fern Sites**

The Public Works Director summarized the staff report in the meeting packet. In response to a Council question about fiscal responsibility, it was noted that the installation work is being outsourced because of staff capacity and equipment limitations. It was also noted that the winning bid was lower than budget projections. Staff indicated that there may be future SandyNet connection opportunities along the new fiber line.

**MOTION: Authorize the City Manager to execute a construction contract with NorthStar Electrical Contractors, Inc. for the installation of fiber optic cabling at the Alder Creek, Terra Fern, and Sandercock sites, for a maximum total fee of \$206,000 with terms substantially similar to those included in the meeting packet**

Motion made by Councilor Sheldon, Seconded by Council President Hokanson.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Smallwood, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

**MOTION CARRIED: 7-0**

### 13. Policy Adoption: Special Service Contract Program Guidelines

The Deputy City Manager summarized the staff report in the meeting packet. The Council discussed suggested changes to the proposed guidelines, with the intention of staff bringing a revised version back for adoption at a subsequent meeting. There were several topics of discussion, including:

- Removing the word “involve” from the eligibility criteria regarding politics and religion
- Providing increased flexibility regarding funding logistics, because some organizations may not have sufficient funds to cover project expenses and collect reimbursement afterward. It was suggested that staff could work with recipients to arrange appropriate funding options in certain circumstances, in lieu of a strict binary choice of up-front payment or reimbursement-only. It was also suggested to state in the guidelines that payments are “generally” made on a reimbursement basis.
- Clarifying the role of the SSCP Review Subcommittee in scoring applications
- Encouraging ‘seed money’ in funding decisions, that will invest in serving the community for multiple years
- Emphasizing the importance of relative impact of funding and higher returns on investment
- Consensus that Mayor Walker, and Councilors Ramseyer and Hanley, will serve on the SSCP Review Subcommittee

### REPORT FROM THE CITY MANAGER

- Note that the City’s wastewater pipeline project has been included in the draft FY 2026 bill for federal Community Project Funding in the amount of \$1,092,000
- Remarks from Nellie deVries regarding prospects for the next state legislative session

### COMMITTEE / COUNCIL REPORTS

#### Councilor President Hokanson

(none)

#### Councilor Hanley

- Recap of Mt. Festival and Music Fair and Feast

#### Councilor Ramseyer

- Remarks regarding the upcoming Planning Commission meeting
- Reflections on Mt. Festival

#### Councilor Sheldon

- Concerns about truck traffic on Bluff Rd. related to the PWB filtration plant construction
- Discussion regarding possible trucking time restrictions related to Cedar Ridge Middle School pickup and drop off
- Suggestion that trucks should use Kelso Rd. instead
- Suggestion to explore establishing a truck route

#### Councilor Smallwood



(none)

Councilor Mayton

- Recap of recent Mt Hood Economic Alliance meeting
- Recap of recent wastewater subcommittee meeting
- Reflections on Mt. Festival

Mayor Walker

- Agreement on the need for a truck route
- Reflections on Mt. Festival; thanks to Councilor Hanley for her liaison work
- Reminder of upcoming movies and concerts in Meinig Park
- Optimism regarding future funding from the state legislature
- Praise for Officer Ferguson

**STAFF UPDATES**

Monthly Reports: <https://reports.cityofsandy.com/>

**ADJOURN**