



# STAFF REPORT

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**Meeting Type:** City Council  
**Meeting Date:** March 16, 2026  
**From:** Tyler Deems, City Manager  
**Subject:** "Bin List" Discussion Follow-Up

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## DECISION TO BE MADE:

Discuss items and tasks that can be added to our ongoing "bin list" for future work.

## APPLICABLE COUNCIL GOAL:

- **Goal 6.10:** Continue to improve and refine code language, policies, and practices related to code enforcement.

## BACKGROUND / CONTEXT:

The City Council adopts a list of goals each biennium; the most recent adoption of Council goals took place in early 2025. The list of current goals can be found [here](#). Council goal 6.10 identified the ongoing desire to continue to improve and refine code language, policies, and practices related to code enforcement. This goal could also be expanded to include other items that do not necessarily relate to code enforcement but apply to good governance or city operations.

In addition, the City Council recently discussed the idea of creating a "bin list" – a list of needed improvements and potential work that both City Council and staff have identified as issues that need to be addressed. The intent of this process is to ensure that the items that staff plan to work on in the coming months have Council support, and any new ideas that are discussed have support by a majority of the Council.

This topic was previously discussed on [March 2, 2026](#) and resulted in the need to have a follow up discussion to determine next steps and possibly solidify a more formal process.

## KEY CONSIDERATIONS / ANALYSIS:

Staff have been working on several updates behind the scenes as part of our ongoing effort to improve and refine code language. Examples of this work include:

- Code modification to ensure fines are consistent throughout (Class A, Class B, and Class C – already in progress)
- Increased fine amounts for code violations that cannot be reversed (for example, tree removal)
- [Chapter 17](#) modifications:

- Sign code (follow-up scheduled for March 16<sup>th</sup>)
- Parks and open spaces code language for structures
- Accessory structures for commercial
- Fences/retaining walls and temporary uses/structures (work session scheduled for March 16<sup>th</sup>)
- Urban forestry amendments
- Regulations surrounding short-term rentals (in alignment with the recently adopted Housing Production Strategy)
- Property maintenance code to assist with residential code enforcement (replacing parts of [Chapter 8.16](#))
- Addressing code to standardize and codify our current practices (coordinated with the Fire District)

After the first discussion on March 2<sup>nd</sup>, two items were identified that could move forward in the short-term, with the goal of having Code modification adopted prior to Summer 2026. These two items are:

- Noise ordinance
- Solicitation (door to door sales) ordinance

Other ideas have been brought up in recent months by various members of the City Council include:

- Utility bill due dates and practices
- Rolls and responsibilities of City Council (refresher on Council Rules)
- Traffic discussion at Cedar Ridge Middle School and Sandy High School

Following the direction provided on March 2<sup>nd</sup>, it was noted further discussion was needed to identify the best approach for ensuring that potential additions to the future work list had a consistent process. Councilor Hokanson provided a presentation outlining his ideas for a process (attached to the minutes of the March 2<sup>nd</sup> meeting).

The goal for the March 16<sup>th</sup> meeting is to:

1. Determine how items get added to the list
2. Determine the timeline and recurrence for discussing the items added to the list
3. Determine how and when items will be moved forward with allocated staff resources to advance the item(s) to a Council vote

**BUDGET IMPACT:**

None at this time.

**RECOMMENDATION:**

Determine how the bin list will be administered by coming to consensus on the three points above.