



# STAFF REPORT

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**Meeting Type:** City Council  
**Meeting Date:** October 6, 2025  
**From:** Tyler Wallace, Finance Director  
**Subject:** PUBLIC HEARING: Resolution 2025-35 - Supplemental Budget for Biennium 2025-2027

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## DECISION TO BE MADE:

Whether to adopt a supplemental budget for the City of Sandy for BN 2025-2027.

## APPLICABLE COUNCIL GOAL:

- **Goal 4.4:** Identify funding and procure alternative fuel vehicles

## BACKGROUND / CONTEXT:

Local Budget Law allows for changes to be made to the budget after adoption in certain circumstances, specifically when conditions or situations arise that were unknown at the time the budget was adopted.

Changes that are less than 10% of the total fund can be adopted via resolution at a regularly scheduled Council meeting. Changes that are over 10% of the total fund require a public hearing. The changes for the General Fund are greater than 10%, necessitating a public hearing. The required notice was given for the public hearing.

These changes are purely housekeeping in nature and do not deviate from any prior policy decisions.

## KEY CONSIDERATIONS / ANALYSIS:

The City of Sandy anticipated purchasing three electric powered buses toward the end of the 2023-2025 biennium. The funding source for the purchase was to be Federal grants. The grant revenue and the purchase of the buses were included in the 2023-2025 Transit Fund budget. The funding and the purchase were delayed due to circumstances beyond the control of the City. Due to the timing of the delay, they were not included in the adopted BN 2025-2027 budget.

This proposed supplemental budget makes the necessary housekeeping adjustments to increase Transit grant revenue and capital outlay in the current budget, each by \$3,000,000.

**BUDGET IMPACT:**

No material impact. This proposed supplemental budget moves budgeted revenue and expense in the Transit Fund from BN 2023-2025 to BN 2025-2027.

**RECOMMENDATION:**

Staff recommends adopting Resolution 2025-35 to remain compliant with Oregon Budget Law and appropriately reflect the budget for the 2025-2027 biennium.

**SUGGESTED MOTION LANGUAGE:**

"I move to approve Resolution 2025-35."

**LIST OF ATTACHMENTS / EXHIBITS:**

- Resolution 2025-35