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Submission information

Form: [Special Service Contract Program](#) [1]

Submitted by Visitor (not verified)

Thu, 08/14/2025 - 2:39pm

Title of Project

Historical Museum Exhibits

Applicant Organization

Sandy Historical Society Museum

Federal Tax-Exempt ID Number

[REDACTED]

Organization Address

39345 Pioneer Blvd

Organization City, State, ZIP

Sandy

Name of Project Manager

Nicole O'Neill

Project Manager Phone

[REDACTED]

Project Manager Email

[REDACTED]

Project Beginning Date

Fri, 08/15/2025

Project End Date

Wed, 09/01/2027

What is the dollar amount of SSCP grant funding you are requesting?

\$15,850

Please describe your 2025-2027 SSCP project

The Sandy Historical Society Museum would like to use City of Sandy grant funding to create a series of rotating short term exhibits to increase regional tourism and provide an engaging & educational community resource for Sandy residents.

Which of the 2025-2027 program objectives will your project achieve?

- Drive tourism-related economic development within Sandy city limits
- Preserve and / or celebrate Sandy's history and heritage

Please specifically describe how your project meets the selected program objective(s)

The museum is dedicated to both preserving Sandy's history and heritage as well as education. As a free museum in the core of Sandy's downtown, the museum serves as a secondary location for out-of-town visitors, extending their stay and increasing the likelihood of museum visitors visiting nearby restaurants and other small businesses. Not only does this project meet the history and

heritage objective, it also supports tourism-related economic development in the core of Sandy's downtown.

Please specifically describe how residents within Sandy city limits will benefit from the project

Sandy residents will enjoy increased educational and recreational opportunities at the Sandy Historical Society Museum. The museum does not charge admission, and is accessible to all Sandy residents.

Please identify and describe the measurements that will be used to assess the project's positive impact on Sandy residents

Increases in:

- Visitor numbers (both Sandy residents and out-of-town visitors)
- Memberships

Please describe how this project represents good value for the City; maximizing the public benefits generated from this investment of taxpayer funds

The museum is committed to fiscal responsibility. We have established partnerships with Camp Namanu and Bull Run Powerhouse already which will minimize the costs of those exhibits specifically. The museum will partner wherever possible with local businesses and organizations to maximize the impact of exhibits and make the efficient use of taxpayer funds.

Please describe how this project represents a sustainable long-term investment of taxpayer funds. How will this investment be leveraged to provide services in the future?

With regularly rotating exhibits featuring a broad swath of Sandy's community members the historical society museum will be able to increase its membership and community engagement. This in turn will enable the organization to increase its donor base and sponsors to fund future exhibits and programing, creating more services for city taxpayers.

Have you received grant funding in the past, either through SSCP or through another organization?

Yes

Please indicate the program/organization from which you received grant funding; the year; and the dollar amount

City of Sandy, 2024 \$14,000

Did you successfully comply with all terms and requirements of the past grant funding you received?

Yes

Are you requesting an Alternative Payment Accommodation per Section 7 of the Program Guidelines?

No

Project Budget

[city_of_sandy_special_service_contract_program.xlsx](#) [2]

If you would like to provide supplementary project documents, promotional materials, or other files for the City's consideration, you may upload them here

[sandy_historical_society_museum_2025-27_special_service_contract_proposal_-_google_docs.pdf](#)

[3]

Certification of Eligibility

I certify that the proposed project is eligible for funding under the Program Guidelines. Specifically: the project will directly benefit residents living within Sandy city limits; the applying organization is tax-exempt under the Internal Revenue Code in good standing with the IRS; the project will not promote or inhibit religious activities; the project will not promote or inhibit political activities; the project will not discriminate based on race, ethnicity, age, gender, or sexual orientation; the project will not involve "self-dealing" or similar conflicts of interest as defined in the Project Guidelines; the project has a clear public benefit and has the permission of the owner of the property on which it will take place (if applicable); the applicant has a positive record of successful grant completion and compliance with City policies and regulations; and the requested funding for organization staffing will be dedicated to the execution of the specific project being applied for (if applicable).

Agreement / Certification of Accuracy

I certify that the information contained in this application is true and correct to the best of my knowledge. I understand that if the City finds the information in this application to be false, or if I fail to abide by all provisions and requirements of the SSCP Program Guidelines or all terms of the grant agreement executed between my organization and the City of Sandy, I will lose my eligibility to receive current and future grant funds, and may be required to return to the City any grant funds already received. I further understand that all materials submitted through this application and as part of this grant program may be subject to disclosure under public records laws.

Source URL:<https://www.ci.sandy.or.us/node/23491/submission/23852>

Links

[1] <https://www.ci.sandy.or.us/administration/webform/special-service-contract-program> [2]
https://www.ci.sandy.or.us/system/files/webform/city_of_sandy_special_service_contract_program.xlsx [3]
https://www.ci.sandy.or.us/system/files/webform/sandy_historical_society_museum_2025-27_special_service_contract_proposal_-_google_docs.pdf

2025-2027 SPECIAL SERVICE CONTRACT PROGRAM GRANT APPLICATION BUDGET FORM



Project Name:		Historical Museum Exhibits						
Applicant Name:		Sandy Historical Museum						
BUDGET ITEM	Units Needed	Units of Measure	Cost Per Unit	Total Cost	SSCP Grant	Matching Funds		TOTALS
					(A) SSCP Funding Requested	(B) Other Funding Sources *	(C) In-Kind Support	
Personnel Costs: List Personnel Working on Project, their pay rate, days or hours worked, and whether they will be paid by grant, other funding, or in-kind match (volunteer). If they are volunteering, assume a pay value of \$33.49 per hour.								
Executive Director	300	hours	\$30.00	\$9,000.00	\$6,000.00	\$3,000.00		\$9,000.00
Visitor Experience Specialist	100	hours	\$20.00	\$2,000.00	\$2,000.00			\$2,000.00
				\$0.00				\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal Personnel Costs				\$11,000.00	\$8,000.00	\$3,000.00	\$0.00	\$11,000.00
Materials / Supplies / Equipment								
Exhibit Signage	18	(3 per exhibit)	\$250.00	\$4,500.00	\$3,000.00	\$1,500.00		\$4,500.00
Frames	25	each	\$50.00	\$1,250.00	\$1,250.00			\$1,250.00
Interactive elements	6	(1 per exhibit)	\$500.00	\$3,000.00	\$2,000.00	\$1,000.00		\$3,000.00
				\$0.00				\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal Materials/Supplies/Equipment:				\$8,750.00	\$6,250.00	\$2,500.00	\$0.00	\$8,750.00
Event Fees / Publicity / Marketing								
Flyers/promotional materials	6	exhibits	\$250.00	\$1,500.00	\$1,000.00	\$500.00		\$1,500.00
				\$0.00				\$0.00
Subtotal Fees/Publicity/Marketing				\$1,500.00	\$1,000.00	\$500.00	\$0.00	\$1,500.00
Transportation Costs								
				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal Transportation and Other Costs				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project Administration (clerical, printing, postage, permits, etc.)								
Printing	6	exhibits	\$100.00	\$600.00	\$600.00			\$600.00
				\$0.00				\$0.00
Subtotal Admin Costs				\$600.00	\$600.00	\$0.00	\$0.00	\$600.00
Misc Other Costs								
				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal Misc. Other Costs				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PROJECT COSTS				\$21,850.00	\$15,850.00	\$6,000.00	\$0.00	\$21,850.00

* Other Funding Sources - List Sources Here	Amt. Funded
Existing organization funds	\$3,000.00
Exhibit sponsorships	\$3,000.00
Total: Other Funding Sources	\$6,000.00

Sandy Historical Society Museum Grant Project:

Summary: In the past the City of Sandy has generously donated around \$14,000 per biennium for our high school internship program. Going forward, the Sandy Historical Society Museum is hoping to pivot the City's financial support towards supporting an increased variety of exhibits to promote tourism to support local businesses, provide educational programming for local K-12 students, and provide educational and recreational opportunities for Sandy residents.

Current Historical Society Priorities:

During the past 6 months the historic society has been focused on pressing out-of-date & out of compliance maintenance and facility issues. Completed projects include elevator and fire suppression maintenance, phone and wifi upgrades (with help from SandyNet), spring cleaning the basement, gift shop, and office in part with help from new volunteers and partners. Updates include new point-of-sale and donor management software, revamping the gift shop, website, and logo, securing professional bookkeeping services, launching new social media accounts, hiring a journalism intern, and expanding our family programming with our kids' art class partnership with Wy'east Artisan's guild, expanded play area, and our new interactive Sandy Landmark Lego exhibit.

Next steps include developing an organizational master plan, working with an Oregon Heritage Mentor to evaluate the museum's collection and update the society's policies and by-laws, continuing to build relationships with local organizations and businesses, and regularly rotating our exhibits to build engagement with Sandy residents and encourage repeat museum visits.

City of Sandy Financial Support:

The Sandy Historical Society Museum would like to use City of Sandy grant funding to create a series of rotating short term exhibits to increase regional tourism and provide an engaging & educational community resource for Sandy residents.

Rotating Exhibits:

The Sandy Historical Society Museum will use Special Service grant funding to create a series of rotating local exhibits using the museum collections and local history partners to achieve the following objectives:

- Increase local tourism by extending the amount of time visitors stay in downtown Sandy.
- Provide educational and recreational opportunities for Sandy residents and schools.
- Build and strengthen partnerships with local organizations including Clackamas Fire, Bull Run Powerhouse, Camp Namanu, and Oregon Trail School District
- Increase the museum's community engagement

- Grow the museum's archives and collection to better reflect the existing Sandy community.

These exhibits have been selected to raise awareness of different aspects of Sandy area history, strengthen partnerships with local organizations, efficiently use existing exhibit resources to minimize cost and development time, and include interactive elements to appeal to a variety of audiences. Exhibits may change based on resources, partnerships, and new opportunities:

- Bull Run Powerhouse exhibit
 - Print copies of already designed Bull Run Powerhouse informational panels
 - Bull Run Powerhouse artifact display
 - Build and/or purchase interactive elements such as circuit boards/ water system activity
- Camp Namanu exhibit
 - Transfer existing informational panels from Camp Namanu's Oregon Historical Society museum exhibit
 - Camp Namanu artifact display
 - Identify and supply interactive elements such as historic "camp" craft activity
- Sandy Women Leaders exhibit
 - Design and print informational panel(s) on Ruth Lundree, Blanche Shelley, and Linda Malone
 - Print and display photos and biographies of Sandy's current female majority council (Walker, Ramseyer, Hanley, and Smallwood)
- Local Schools "Our Collection"
 - Display artifacts and records donated or loaned to the museum by local school classes as part of the Historical Society's education programming and collections update initiatives
 - Design and print informational panels about OTSD schools including Sandy High, Cedar Ridge, Sandy Grade, and Welches.
 - Interactive bulletin board elements
- Sandy Buildings Then and Now
 - Highlight how the use of different buildings and properties in Sandy has changed over the years in partnership with local businesses and organizations occupying historic buildings and properties
 - Interactive Lego elements
 - Interactive map elements/ building matching activity
- Clackamas Fire

- Design and print informational panels on Sandy Fire Department and Clackamas Fire District.
- Display Fire District artifacts
- Fire prevention interactive activity