



STAFF REPORT

Meeting Type: City Council
Meeting Date: October 6, 2025
From: Jeff Aprati, Deputy City Manager
Subject: Grant Awards: Special Service Contract Program 2025-2027

DECISION TO BE MADE:

Whether to accept the recommendations of the Special Service Contract Program (SSCP) Application Review Subcommittee regarding 2025-2027 funding awards.

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

The Special Service Contract Program (SSCP) is a biennial City of Sandy grant program that supports projects in Sandy that enhance the community and improve quality of life for Sandy residents, in alignment with the Sandy City Council's goals. The City's 2025-2027 budget allocated \$60,000 for the program for the biennium.

The City Council adopted [revised SSCP guidelines](#) during the July 21, 2025 meeting. An application period was widely advertised throughout August, with a deadline of September 8, 2025. The City received 10 applications for project funding, from 9 different organizations; a substantial increase in applications compared with previous grant periods. The total amount of funding requested from applicants was \$137,293. All 10 applications are attached to this staff report for the Council's information.

KEY CONSIDERATIONS / ANALYSIS:

The SSCP Application Review Subcommittee, comprised of Mayor Walker, Councilor Ramseyer, and Councilor Hanley, met on September 10, 2025 to review the applications.

Per the guidelines, the applications were scored according to the following criteria

- Advancement of program objectives
- Positive impact on Sandy residents
- Relative value of the investment
- Long-term sustainability of the investment
- Grant implementation track record of the applicant

Each application could score a maximum of 100 points. The scoring results, averaged between the three evaluators, were as follows:

| | |
|---|-----------|
| <u>Friends of the Sandy Library</u> <i>Saving Sandy's History</i> | 94 points |
| <u>Kiwanis Club of Sandy</u> <i>Sandy Kiwanis Christmas Basket Program</i> | 91 points |
| <u>Sandy Seventh Day Adventist Church</u> <i>Enhancing Community Health Thru Dental and Vision</i> | 88 points |
| <u>Todos Juntos</u> <i>STEAM Futures Summer Program for Middle School Youth</i> | 84 points |
| <u>Sandy Historical Society</u> <i>Historical Museum Exhibits</i> | 84 points |
| <u>Trajectory</u> <i>SICC Forest Festival</i> | 82 points |
| <u>AntFarm</u> <i>Supporting Youth and Seniors through Community Connect</i> | 73 points |
| <u>AntFarm</u> <i>Expanding Mt. Hood Farmer's Market</i> | 73 points |
| <u>Sandy Community Action Center</u> <i>Community Pantry Support</i> | 70 points |
| <u>Sandy CERT</u> <i>Sandy CERT</i> | 67 points |

BUDGET IMPACT:

The 2025-2027 budget allocated \$60,000 for the SSCP program for the biennium. The funding recommendations of the subcommittee total \$60,000.

RECOMMENDATION:

The SSCP Application Review Subcommittee recommends awarding 2025-2027 SSCP grant funds as follows:

| Organization Name | Project Name | Requested Funding | Recommended Funding |
|------------------------------------|--|--------------------------|----------------------------|
| Sandy Seventh Day Adventist Church | Enhancing Community Health Thru Dental and Vision | \$18,000 | \$17,000 |
| Kiwanis Club of Sandy | Sandy Kiwanis Christmas Basket Program | \$19,500 | \$16,000 |
| Friends of the Sandy Library | Saving Sandy's History | \$14,000 | \$12,000 |
| Todos Juntos | STEAM Futures Summer Program for Middle School Youth | \$10,000 | \$5,000 |
| Trajectory | SICC Forest Festival | \$15,000 | \$5,000 |
| Sandy Historical Society | Historical Museum Exhibits | \$15,850 | \$5,000 |
| Sandy Community Action Center | Community Pantry Support | \$20,000 | --- |
| AntFarm | Community Connect | \$10,000 | --- |
| AntFarm | Farmers Market | \$5,000 | --- |
| Sandy CERT | Sandy CERT | \$9,943 | --- |
| TOTAL | | \$137,293 | \$60,000 |

SUGGESTED MOTION LANGUAGE:

"I move to approve the Special Service Contract Program grant awards for the 2025-2027 biennium, as recommended by the Application Review Subcommittee."

LIST OF ATTACHMENTS / EXHIBITS:

- 2025-2027 SSCP Applications (10)
- [SSCP Program Guidelines \(revised 2025\) \(link\)](#)