



# SANDYNET ADVISORY BOARD MEETING

Thursday, July 20, 2023 at 7:00 PM  
17175 Meinig Ave and via Zoom

## MINUTES

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### TO ATTEND THE MEETING IN-PERSON:

Come to 17175 Meinig Ave., Sandy, OR 97055

### TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/85883288440>

Or by phone: (253) 215-8782; Meeting ID: 85883288440

### ROLL CALL

- Meeting started at 7:02 PM

### CHANGES TO THE AGENDA

- Chair Brache departure notice. Call for new board chair. Motion made by board member Rabe for Board Member Pietzold. Motion seconded by Board Member Moore. Motion passed unanimously.

### PUBLIC COMMENT

### APPROVAL OF MINUTES

1. Motion by Board Member Smith to approve the November 17<sup>th</sup>, 2022, minutes. Motion seconded by Board Member Freetage. Motion passed unanimously at 7:43 PM.
2. Motion by Board Member Smith to approve the January 19<sup>th</sup>, 2022, minutes. Seconded by Board Member Freetage. Motion passed unanimously at 7:43 PM.

### OLD BUSINESS

### NEW BUSINESS

### 3. RFP Draft Review

- a. Board Member Smith mentions a need for the city ordinance/reference for bidding on RFP.
- b. Board Member Williams requests that the plan focus on the next 10 years.
- c. Council Liaison Hokanson mentions a need to touch on grants and funding component into the Master plan, Members Rabe and Moore agree.
- d. Council Liaison Hokanson recommends the addition of a benchmarking element. Board Member Moore follows up with examples including how SandyNet might compare to other municipal ISPs in Oregon.
- e. Reference to tying the RFP and master plan into the Council goal of making SandyNet sustainable and self-sufficient.
- f. Board Member Williams asks to incorporate SandyNet's philosophy into the RFP
- g. Discussion over finances.
  - i. Board Member Smith asks for cash flow analysis and considerations in the master plan: consider city growth, prior debt obligations, future potential debt obligations.
  - ii. Chair Pietzold addition; consider long term payment model, additional revenue sources, consideration of community needs and wants and a focus on city goals.
- h. Council Liaison Hokanson recommended two items:
  - i. Identify and list stakeholders.
  - ii. Disaster recovery and resiliency plans and analysis.
- i. Board Member Moore recommends a requirement for a capital outlay for expected development/expansion.
- j. Recommendation for more bidder criteria and experience requirements. Years of experience/certifications.
- k. Include a presentation section and make it a requirement that the consultant shall present to the City Council.

- l. Expand and refine the grading criteria, include experience and costs.
- m. Ask for references in the bid response. Include cases of notable and relevant work.
- n. Council Liaison Hokanson recommends reaching out to other cities for benchmarking information.

#### **4. Knollwood Estates ARPA Discussion**

- a. Staff provided an update and current dilemma with Knollwood Estates, considering multiple factors including the City's desired position and obligations.
- b. Board discussed the idea of monetary payment for entrance to park and consensus was reached with recommendations that SandyNet is not in a position to begin providing monetary incentives for rights-to-access.
- c. Council Liaison Hokanson mentioned desire for the Council to reach out to Knollwood and discuss.

#### **STAFF UPDATES**

#### **ADJOURN**

- Adjourned at 8:58 PM.

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