



STAFF REPORT

Meeting Type: City Council
Meeting Date: May 6, 2024
From: Patrick Depa, Senior Planner
Subject: Scales Avenue Road Closure – Mount Hood Farmer’s Market (File No. 24-024 TEMP)

DECISION TO BE MADE:

Whether to approve a closure of Scales Avenue between Pioneer and Proctor Boulevards over multiple dates for the Mount Hood Farmer’s Market, as outlined in Exhibit A.

PURPOSE / OBJECTIVE:

Approve or deny the closure of Scales Avenue per [Section 12.02.030 of the Sandy Municipal Code](#) (Jurisdiction and Management of the Public Rights-of-Way) File No. 24-024 TEMP.

The road closure is for multiple dates throughout the summer from May 17, 2024, to October 18, 2024. The road closure will only be active on the Fridays that fall between the above said dates from 2pm to 7pm.

BACKGROUND / CONTEXT:

Staff received a temporary land use application and other related materials on April 9, 2024, requesting approval of the Mount Hood Farmers Market to be held every Friday from 2pm to 7pm in downtown Sandy to the east of the AntFarm building in Downtown Sandy at 38600 Proctor Blvd.

The road closure is a result of the expanding popularity of the Mount Hood Farmers Market and the expected number of participants, booths, vendors, and visitors.

The applicant is proposing the following during this event:

- Large tent will be for the Mount Hood Farmers Market season
- Additional ten foot by ten-foot vendor booth areas for single dates or full season attendance
- Two hot food vendors as well as four others that are selling packaged food
- Music – invitation to local and regional musicians
- Power of Produce (POP) – AntFarm volunteers commit to teaching children healthy eating
- Sustainable Living Classes two times a month covering recycling, reuse, and gardening

The applicant submitted an application, road closure request, site plan, narrative, insurance coverage, and owner authorization. These submittals are provided as exhibits to this staff report.

KEY CONSIDERATIONS / ANALYSIS:

Scales Avenue Road Closure

- Section 12.02.030 states: “the City has jurisdiction and exercises regulatory management over all rights-of-way within the City under authority of the City charter and state law.”

In 2023, the City Council provided direction to staff that the Council wishes to review and approve all requests for right-of-way closures within the downtown core.

Following Council approval, the application will complete the process by submitting a [Right of Way Permit Application](#) to the Public Works Department, with the articles listed under the [Right of Way Permit Plan Submittal Requirements](#).

BUDGET IMPACT:

None

RECOMMENDATION:

Staff recommends approval of the temporary road closure of Scales Avenue from 2pm - 7pm for each Friday from May 17, 2024, to October 18, 2024, for the AntFarm Farmers Market, following all the requirements set forth by the City of Sandy Public Works Department. This application meets the general requirements of the Development Code Section 17.74.60 (A) (Temporary Uses) and promotes a desirable event in downtown Sandy.

SUGGESTED MOTION LANGUAGE:

“I move to approve the closure of Scales Avenue between Pioneer and Proctor Boulevards for File No. 24-024 TEMP – Mount Hood Farmers Market from 2pm - 7pm for each Friday from May 17, 2024, to October 18, 2024.”

LIST OF ATTACHMENTS / EXHIBITS:

- Exhibit A. Land Use Application, owners’ authorization, narrative, and site plan
- Exhibit B. Road Closure Request Letter
- Exhibit C. Fire Marshal approval
- Exhibit D. Insurance coverage